**DEEPA PRABHU V G**

Sugandhi Nivas, Vembrakattu

(H)19/74B, Water Land Road,

Palluruthy, 682006

Ph: 9895184578

deepasg2011@gmail.com

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| **OBJECTIVE** |

* To develop myself as a performance oriented official with proper accounting track record.
* To be an accountant with progress in terms of expertise, socio-economic development and innovation.
* To develop, discover and activate my “self branding” strategy in the organization.

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| **EXPERIENCE** |

1. Accountant in Accountants Service Society for 6 months(continuing)

**Description**

* Preparing ledgers and journals
* Have dealt with materials and inventory management
* Accounting using Tally ERP.9
* Account determination and valuation of material
* Accounting inventory taxation payroll

1. Accountant in V N Sanitary for 1 year(2015)

**Description**

* Organize and maintain financial records
* Improve businesses efficiency where money is concerned

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| **EDUCATIONAL DETAILS** |

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| **Degree/**  **Certificate** | **Board/University** | **School/college** | **Year of passing** |
| Pursuing M.com | Mahatma Gandhi |  |  |
| B.com | Mahatma Gandhi | Sacred Heart College, Thevara | 2015 |
| 12th | State | St. Theresa C.G.H.S.S | 2012 |
| 10th | State | St. Dominic’s School | 2010 |

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| **EXTRA CERTIFICATIONS** |

* Diploma in corporate accounts and management from Accountant Service Society, Ernakulum in 2018
* Diploma in materials management from Accountant Service Society, Ernakulum in 2018

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| **ACHIEVEMENTS** |

* ‘Tandav2015’ inter college fest conducted by Commerce Dept-musical event coordinator, cleaning dept head, registration head
* ‘Tandav2014’
* Entrepreneurial Development club executive member 2012(Sacred Heart College)
* ‘Food Fest 2012’coordinator(Sacred Heart College)
* Organizer of awarding ceremony of Kerala State Civil Service Academy ,2015 civil service pass outs
* +2 topper by scoring 619/620

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| **STRENGHTS** |

Soft skills

* Self confidence
* Ability to accept and learn from criticism
* Strong work ethic

Hard skills

* Good in working with SAP FICO, SAPMM, Tally.ERP 9 and QuickBooks
* Confident in MS Word, MS Power Point, MS Excel

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| **PERSONAL DETAILS** |

1. Father’s name-V N Gopi
2. Date of birth-25/04/1995
3. Gender-Female
4. Nationality-Indian
5. Languages known-English, Hindi, Malayalam, Konkani
6. Marital status-Unmarried

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| **DECLARATION** |
| I hereby declare that all the above mentioned information given by me is true and correct to the best of my knowledge and belief.  02-12-2018 (DEEPA PRABHU)  Ernakulum |