

ANJU SARA SAJEEVE
NANCHIRA HOUSE
KADAMMATOM PO
KOLENCHERY
PIN 682311
PH: +8281961795, +9447294422
E-mail:-anjusarasajeeve@yahoo.com

OBJECTIVE

Seeking employment that allows me to grow professionally, while being able to utilize my skills for the betterment of the organization with the best use of my dedication, determination and resourcefulness. I am a Service-focused social worker and program coordinator with a strong commitment to serving the needs of disadvantaged.

EDUCATIONAL QUALIFICATION

Academic	Name Of Institution	Year Of Passing	Board/ University	Percentage (%) Of Mark
MSW	Jai Bharath Arts & Science College, Perumbavoor	2014-2016	M.G University, Kottayam	78
Bsc NURSING	Sanjoe College Of Nursing, Perumbavoor	2009 - 2013	M.G University, Kottayam	65
Plus Two	Tharbiyath Trust Vocational Higher Secondary School, Muvattupuzha	2007-2009	Board of Higher Secondary Examination, Kerala	76.2
S.S.L.C	Bethlehem Girls High School, Njarallor	March-2007	Kerala State	79

WORK EXPERIENCE

Worked as field coordinator under WHO fractional dose IPV study at MOSC medical college, Kolenchery (20-02-17 to 13-01-18)

Worked as school social worker at Bethlehem girls high school, Njarallor
(01-10-16 to 17-02-17)

ADDITIONAL QUALIFICATION

- Exposure in Project Proposal writing
- Exposure in SPSS workshop
- Member of KAPS
- Exposure in Participatory rural appraisal

OTHER ACADEMIC RELATED ACTIVITIES

- Done an awareness programme about cancer in Radio Mattoli (India's first community radio)
- Prepare and submitted an article on "Organ Donation" for Vikaspedia (web portal)
- Got first position with A grade in the Interventio competition held during Samanwaya-15 at BCM College, Kottayam.

OTHER FIELD EXPERIENCE

- ✓ Participated in a *Two day Workshop on Project Proposal* conducted by Social work department of Jai Bharath College, Perumbavoor.
- ✓ Participated in a *Two Day Workshop on Participatory Rural Appraisal* conducted by Social work department of Jai Bharath College, Perumbavoor.
- ✓ Participated in a *One Day Training Programme on Learning Disability* conducted by Pelican Centre Kanjiramattom.
- ✓ Participated in *Two Day National Seminar On "Gender Equality Fifty-Fifty: Myth or Reality: Indian Experience"* held at women's study centre, Cochin University of Science and Technology(CUSAT)
- ✓ Participated in the rally and one day seminar as a part of commemorating world social workers day 2015.

- ✓ Participated in the *National Social Work Student's Meet, De Novo'14 On The Theme "Practicing Policy: Social Workers As Champions Of Change"* organized by Social work department of De Paul institute of science and technology, Angamaly.
- ✓ Participated in *Samanwaya -15, the national seminar and social work student's meet* organized by department of social work, BCM College, Kottayam.

SKILLS

1. Excellent inter-personnel skill and communication.
2. Honest, sincere and a hard worker with a high level of integrity.
3. Administrative skill.
4. Leadership Skills
5. Documentation skills
6. Counseling skills
7. Staff development and supervision
8. Presentation skills
9. Computer skills.

AREAS INTERESTED

1. Medical Social Work
2. Child mental health settings
3. Different development projects
4. De addiction centers
5. Psychiatric social work
6. School Social Work

RESEARCH TOPIC

School social work a need analysis in the context of Kerala.

PERSONAL DETAILS

Name : Anju Sara Sajeeve
Father's name : Sajeeve Puravath
Date of Birth : 20-11-1991
Sex : Female
Marital Status : Married
Religion & Caste : Christian, Orthodox

Nationality : Indian
Mother tongue : Malayalam
Languages known : English, Malayalam, Hindi
Phone Number : +8281961795, +9447294422

REFERENCE

1. Dr. M A MATHEW

Professor
Dept. of Paediatrics
MOSC Medical College
Kolenchery
Ernakulam (Dist), Kerala
Phone: 9447234554

2. Deepthi Maria J

Lecturer
Dept. of social work
Jai Bharath Arts and Science College, Arackappady
Perumbavoor
Ph: 9605667754

DECLARATION

I hereby declare that all the above furnished details are true to the best of my knowledge and belief.

Place: Ernakulum
Date : 14-02-18

Yours Sincerely
Anju Sara

