Phone: +919497373381

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NITHIN
NARAYANAN

PROJECT COORDINATOR-INTERNATIONAL TRAINING & SUPPORT

Microsoft
Office Specialist

PROFILE

To associate with a progressive organization that gives better scope for updating knowledge and skill in accordance with the latest trends and be part of a team that works dynamically towards the growth of the concern and gain satisfaction thereof.

EXPERIENCE

PROJECT COORDINATOR

G-TEC Group of Institutions   (2017- present)

- Poduct training and marketing.
- Initiate and control surveys to assess customer requirements and dedication
- Promotional activities of the products
- Develop project strategies,project schedules,task lists for team members
- Technical Support and troubleshooting of Software.
- Ensure to meet the various quality standard.
- Social Media marketing
- Online support to international centers.

DATA SUPPORT ENGINEER (UK-NON-VOICE)

MORGAN MCKINLEY SERVICES (2015 - 2017)

- Prepares for customer inquiries by studying products,
- Records customer inquiries by documenting inquiry and response in customers' accounts.
- Collecting and processing new data.
- Ensure all data is kept up to date and in sync - accurately.
- Listen to customers' questions and concerns, and provide answers or responses through chats and calls

IT CONSULTANT

THOUGHTS TECHNOLOGIES (2014 - 2015)

- Software development,Testing and Delivering.
- Determine and coordinate online and onsite events like webinars, seminars and customer events.
- Plan and implement software product launch.
- Influence and communicate with clients to drive global program alignment and satisfaction
- Marketing of software products

OVERSEAS EXPERIENCE

Worked with **Future Directions Malaysia and IEEC Bahrain** for the Marketing of products and Training for 2 Months.

Worked with **Mamzar Group at Dubai** for the Marketing of products and Training 2 Months .
• Conducting market research and analysis to evaluate trends, brand awareness and competition ventures

SKILLS

- Strong Experience in Object Oriented Programming and Software Implementation best practice,Knowledge in website development.
- Excellent analytical thinking and solution provider mind set
- .Excellent in product development and life cycle management.
- Excellent in Technical support, sales and key account management.
- Product Marketing and Training

EDUCATION

MBA-(MASTER IN BUSINESS ADMINISTRATION)	Pondicherry University(2018-)(Pursuing-Distance Mode)
MCA-(MASTER IN COMPUTER APPLICATION)	Karpaga Vinayaga College of Engineering (2010- 2013)
BCA-(MASTER IN COMPUTER APPLICATION)	Alagappa University(2007-2010)
DIPLOMA-(INFORMATION TECHNOLOGY)	NTTF

DECLARATION

I hereby declare that the above furnished details are true to the best of my knowledge and belief.

Nithin Narayanan