

SOMY RAJAN

Ayirukuzhy Veedu

Kavanad. P.O.,

Kollam – 3

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OBJECTIVE:

To work as a medical transcriptionist in a leading organization that will enable me to utilize my skills towards achieving the goals of the organization.

PROFESSIONAL QUALIFICATIONS

- Medical Transcription Course
KELTRON, Trivandrum
- B.Sc Nursing
Athena College, Mangalore
2008 – 2012
- IELTS – 7 Score.

EXPERIENCE

Dishari Consultants Pvt. Ltd, Trivandrum

Medical Transcriptionist, March 2015 - 2016

SKILLS

- Knowledge of medical terminology
- Good Communication skills
- Knowledge of medical transcription guidelines and practices.

- Excellent typing speed.

REFERENCES

- KELTRON knowledge centre
Kollam
Ph: 0474 – 2731061
- KELTRON IT, Trivandrum

DECLARATION

I hereby declare that all the information furnished by me is true to the best of my knowledge and belief.

Place : Kollam

SOMY RAJAN

Date : 20/07/18