

BOFFIN BABU  
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## **Objective**

Seeking a suitable and rewarding career, with an esteemed organisation, this would offer good advancement and potential, challenges and opportunities to zoom my career growth, contributing to success of organisation

## **Expertise Summary**

- To be asset to organisation I serve
- Expertise in HRD/Administration
- A quick learner with “Can Do” Attitude

## **Key Skills and Management**

- Professional Management skills
  - Meeting objectives
  - Identifying problems
  - Promoting solutions
  - Managing change
  - Motivating and developing
- Thrive in deadline-driven environments
- Team player
- Good communication skills

## **Educational Qualification**

<b>Exam Passed</b>	<b>Year of Passing</b>	<b>Institution</b>	<b>Board/University</b>	<b>Percentage/ CGPA</b>
M.B.A (H.R and health care)	2016-18	Krupanidhi School of Management	Bangalore university	1 <sup>st</sup> sem:60 2 <sup>nd</sup> sem:60 3 <sup>rd</sup> sem:62 4 <sup>th</sup> sem:Result Waiting
B.B.M	2015	Christ College, Irinjalakuda, Kerals	Bharathiar University	58%
Intermediate	2012	St. Josephs HSS, Avinissery, Kerala	Kerala Higher Secondary Examination Board	63%

## **Projects**

Organization : Mother hospital

Project Title : A STUDY ON WORK STRESS MANAGEMENT AMONG THE EMPLOYEES OF MOTHER HOSPITAL

Project Brief: This study focuses on how the organisation is taking care of their employees and to know the satisfaction level of employees in the organisation

## **Computer Proficiency**

MS office-word,excel,powerpoint, internet and email operations

## **Achievements**

- Participated in the HR event in the management fest CALYPSO held on 24<sup>th</sup> September 2016 conducted by PESIT college, Bangalore
- Won 1st prize in copy writing contest as a part of literary day competitions held in the Krupanidhi School of Management

## **Certifications**

- Human Capital
- Enterprise resource planning
- Dining etiquette skills from Groom X
- Out-bound Team building Activity by Inferno Event Management

## **Personal vitae**

Date of Birth : 10/06/94

Fathers Name : Babu C John

Gender : Male

Nationality : Indian

Martial Status : Single

Languages known:English,Hindi and Malayalam

Hobbies : listening to music,watching movies,socialising

Date:

Place: