

KIRAN SURESH

Veettil House , Puthenvelikara P. O.
Ernakulam Dist.
Kerala, India Pin: 683594
Cell: 9961924258
Kir14051992@gmail.com

Objective:

To pursue a career that would help me ignite my passion, utilize my potential to its maximum, improve my skills through continuous learning, and that would help me prove to be worthy to engage myself in diversified career prospects.

Career Summary:



KPMG Global Services Pvt Ltd

Designation - Tax Associate

Period of Service: 26/10/2015 – 19/06/2018

Work Profile:

- Auditing and preparation of draft financial statements
- Preparation of financial projection as required by the clients
- Preparation and Review of Complex Federal 1040 (US) and 1120 Tax Returns.
- Interact with US officials and obtain the feedback on the work completed/query.



Kuriappilly Granites Tiles and Sanitaries

Designation - Accounts Executive (Part time)

Period of Service: 04/03/2013 - 04/05/2015

Work Profile:

- Book Keeping, Invoicing, Debtor and Creditor reconciliation, Manage and maintain files and registers.
- Maintain payment register, Compiles report of expenditure, and monthly stock report.
- Maintain Accounts and assist in preparation of Final accounts for Tax filing purpose.

Academic Achievements:

- **M.Com (Finance)** - Passed in 2015 with **85%** marks
Mahatma Gandhi University
St. Alberts College, Kerala, India
- **B.Com (Finance and Tax)** - Passed in 2013 with **92%** marks
Mahatma Gandhi University S
N M College, Kerala, India
- **Plus Two (Commerce)** - Passed in 2010 with **94%** marks
V C S H S S, State Board Higher Secondary School, Kerala, India
- **10'Th Std.(CBSE)** - Passed in 2008 with **82%** marks
Mannam Memorial N S S English Medium School, Puthenvelikara, Kerala, India

Key Skills and Competencies:

- Expert Knowledge in Accounting.
- Adept knowledge in Indian Tax Laws and its implications.
- Efficient enough to analyze the financial statements and provide advisory services.
- Effective communication skills.
- Fluency in English language and experience in MS Office, MS Excel and MS Word.
- Ability to be an expert team player.
- Experience of working to tight deadlines with limited resources.
- Experience in managing large quantities of data.
- Strong awareness of corporate sector.

Languages known:

English - Read Write and Speak
Malayalam - Read Write and Speak
Hindi - Read and Write

Personal Information:

Date of Birth : 14-05-1992
Marital Status : Single
Nationality : Indian

Reference: **Naziya Thahar, Assistant Manager, KPMG GLOBAL SERVICES Private Limited, Kakkanad Infopark, Kerala Phone: 9633929850**
Akhil Francis, Co-owner, Kuriappilly Granites Tiles and Sanitaries, Mala, Trissur
Phone: **9645607151**

Declaration

I do hereby declare that the details furnished by me are true in the best of my knowledge and behalf.

Date: 20-06-2018
Place: Ernakulum

KIRAN SURESH