

**MARY JINU K.J**  
**KAPPITHAN PARAMBIL[H]**  
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### **Career Objective**

For the betterment of my future prospects and also become of an organization which offer growth and a rewarding career.

### **Educational Details**

<b>COURSE</b>	<b>YEAR</b>	<b>UNIVERSITY/BOARD</b>	<b>PERCENTAGE</b>
BA ENGLISH LANGUAGE AND LITERATURE	2016	MAHATHMA GANDHI UNIVERSITY	70%
PLUS TWO	2013	GOVT.HIGHER SECONDARY SCHOOL, EDAPPALLY	85%
SSLC	2010	C.K.C.G.H.S PONNURUNNI	90%

### **Skills**

- **Good communication skill.**
- **Good analytical skills.**
- **Flexible to work in all condition.**
- **Initiative and problem solving abilities.**
- **Decision making and time management.**

## **Work Experience**

- 1½ year experience as office Admin
- in Xavier institute of digital technology.(August 2017 to February 2018)
- 6 Months experience as BCA Tutor in IGNOU Study Center.

## **Personal Details**

Name	:	Mary Jinu K.J
Date of Birth	:	09-02-1996
Father's Name	:	Johnson K.J
Sex	:	Female
Languages Known	:	English, Malayalam, Hindi
Marital Status	:	Single
Religion	:	Christian
Nationality	:	Indian

## **Declaration**

I hereby declare that all the information furnished above is true, correct and complete to the best of my knowledge and belief.

Date :

Place :

**MARY JINU K.J**