

## CURRICULAM VITAE

### **PARVATHY S PILLAI**

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### **CAREER OBJECTIVE**

Seeking a full-time position in a company that offers professional growth and ample opportunity to learn and enrich my competencies in my profession.

### **PERSONAL DETAILS**

Date of Birth : 16.04.1993  
Father's Name : Sasidharan pillai  
Marital Status : Single  
Languages Known : English , Malayalam & Hindi  
Sex : Female  
Nationality : Indian  
Address : Sasimandiram  
Vettiyar P.O  
Mavelikara  
Alappuzha, Kerala, India  
Pin - 690558

### **EDUCATIONAL BACKGROUND**

- ✓ S.S.L.C From Education department of Kerala in the year 2008.
- ✓ Intermediate in Commerce under Kerala Higher Secondary Board in the year of 2010.
- ✓ Graduation B.Com (Cooperation) under Kerala University in the year of 2013.
- ✓ Post Graduation M.Com Under Madurai Kamaraj University in the year of 2018.
- ✓ Currently doing CMA from Institute of Cost Accountants of India.

## **COMPUTER SKILL**

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- ✓ P.G.D.C.A (Post Graduate Diploma in Computer Application).
- ✓ Tally.
- ✓ MS Office.

## **WORK EXPERIENCE**

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- working as a junior accountant, Amritha Institute of Medical Science, Kochin ( From 19/10/2015 to 29/10/2016).
- Currently working as Accountant at Nedumparambil Corporate, Thiruvalla (From 08.06.2017).

## **KEY SKILLS**

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- ✓ Better Physique and Personality.
- ✓ Self motivated & fast learner.
- ✓ Excellent interpersonal and communication skills.
- ✓ Meeting deadlines with accuracy , especially under pressure.
- ✓ Team Work, Communication Skills, Adaptability.

## **DUTIES & RESPONSIBILITIES**

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- Good in dealing with financial transactions.
- Having experience in the role of a cashier.
- Good in administration as well as data entry.
- Able to handle Customers with good communication as well as socialization skills.

## **GENERAL INTERESTS**

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- ✓ Travelling, Interacting with people, Reading

## **DECLARATION**

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I hereby declare that all the information stated above is correct to the best of my knowledge and belief.

Date :

Place : Vettiyar

**PARVATHY S PILLAI**