

Er. MANOJ SHAKSPHERE FELIX

SAFETY INSPECTOR

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Description

I am a graduated Mechanical Engineer with NEBOSH and diploma certificate in Fire and Safety .I have completed 5years (4 years in UAE)in the field of HSE.I am a quick learner, excellent communicator with good leadership quality and capable of achieving management goal without compromising safety. I also possess good knowledge in the field of safety.



EXPERIENCE

Jan 2017-Till date

Fire Safety & First-Aid Trainer– Al-Salama Fir

- Providing Basic Fire Safety Training and Fire Warden Training
- Providing Adult First Aid and Pediatric First Aid Training

Apr 2016-Dec 2016

Safety Inspector– Al-Jaber Protective Coating

- Risk Assessment preparation reviews and training
- Ensuring organization safety policy met by the work force and all the SOP's are followed
- Providing **safety training and maintaining reports.**
- Daily and periodical Safety Inspection
- Waste Management
- EHS Committee co-ordination
- Co-coordinating Management with legal requirements

Achievements

- **Completed train the trainer programs**

Jan 2015 – Feb 2016

BMS Tech– Double Tree by Hilton

- Inspection of all Firefighting Equipment and Inspection / rectifying problems in fire alarm system
- Assisting management in half yearly evacuation drills etc.
- Providing **safety training and maintaining reports.**

Jan 2013 – July 2014

Fire & Safety Officer – Cushman and Wakefield

- Daily safety inspection, Safety Training
- Assisting management in internal and external auditing and aiding the team to rectify the auditing points
- **Providing safety training (Hot work permits, Work at Height confined space training and maintain training record**
- Issuing work permits & conducting risk assessment.
- **Practical demonstration of First Aid fire extinguisher operation and also demonstration about Fire Fighting system operation etc.**

Achievements

- **Safety representative in the work permit training**
- **Completed Hot work permit training&train the trainer programs**

EDUCATION

NEBOSH

[National Examination Board in Occupational Safety and Health - \(UK\).](#)

- International General Certificate -1 (IGC-1)
- International General Certificate -2 (IGC-2)
- International General Certificate -3 (IGC-3)

2011-2012

[Diploma in Fire & Safety - National Institute of Fire & Safety.](#)

2007-2011

[Bachelor's in Mechanical Engineering - SCAD College of Engineering & technology.](#)

CERTIFICATES

- Participated and presented various Paper presentations.
- Participated and presented poster presentation in Hindustan College.
- Designed E-cart as Main project and Semi-Automatic two-wheeler stand as sub project and presented through paper presentation.
- Certificate for completion of MS-Access and MS-Excel.
- Attain First class in "Shakespeare Talent search Exam".
- Delivered speech on my Project presentation.

PERSONAL SKILLS

	1	2	3	4	5	6	7	8	9	10
COMMUNICATION	■	■	■	■	■	■	■	■	■	■
ORGANIZATION	■	■	■	■	■	■	■	■	■	■
TEAM PLAYER	■	■	■	■	■	■	■	■	■	■
CREATIVITY	■	■	■	■	■	■	■	■	■	■
SOCIAL	■	■	■	■	■	■	■	■	■	■
LEADERSHIP	■	■	■	■	■	■	■	■	■	■
DEDICATION	■	■	■	■	■	■	■	■	■	■

SOFTWARE KNOWLEDGE

	1	2	3	4	5	6	7	8	9	10
INTERNET	■	■	■	■	■	■	■	■	■	■
MS-WORD	■	■	■	■	■	■	■	■	■	■
MS-EXCEL	■	■	■	■	■	■	■	■	■	■
MS-POWERPOINT	■	■	■	■	■	■	■	■	■	■
AUTOCAD	■	■	■	■	■	■	■	■	■	■

LANGUAGE

Language	Read	Write	Speak
English	Read	Write	Speak
Tamil	Read	Write	Speak
Malayalam			Speak
Hindi			Speak

SOFTWARE KNOWLEDGE

NATIONALITY INDIAN
 PASSPORT NO: M3627996.
 DATE OF BIRTH 28-06-1989
 GENDER MALE
 STATUS MARRIED

Note:

1. Available in India till 22nd Sep 2018 and traveling back to Dubai.