

Curriculum Vitae

Vishnu Menon

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Career Objective

Seeking a challenging and rewarding opportunity as a Health and Safety professional in an established firm where I can excel with my abilities and proactively contribute and promote HSE in the workplace for enriching my talents for personal growth and for the success of the firm.

Educational Qualification

Examination	Discipline/ Specialization	School/college	Board/ University	Year of Passing	%
Diploma	Industrial Safety	Green World Management Consultant & Training Institute	Bharat Sevak Samaj	2017	87.8%
Sub- Officer Course	Fire & Safety	National Fire Service College, Nagpur.	Government of India, Ministry of Home Affairs	2016	69.0%
M.B.A.	Marketing/HR	M.E.S College, Marampally	M.G.University	2014	63.0%
B.S.C	Botany Voc: Plant Biotechnology	The Cochin College	M.G.University	2012	66.0%
Plus Two	Science	Hidayathul Islamic H.S.S.	Board of Higher Secondary Education,Kerala	2009	67.0%
S.S.L.C	S.S.L.C.	Lobelia E.M.S.S.	Board of Kerala State	2007	74.0%

Core Qualification

- NEBOSH Diploma in Occupational Safety and Management

Professional Trainings

- Breathing Apparatus Training at BA Gallery DLF Cyber city, New Delhi.
- TRAR Asia Level one Training at Karam Training Center, Noida.

Professional Experience

- Experience of Officer Fire & Safety at CBRE South Asia Pvt Ltd Chennai at *DLF Cyber City* from April 2017 to till date.
- Experience of Officer Fire & Safety at Cushman & Wakefield India Pvt Ltd Chennai at *DLF Cyber City* from October 2016 to March 2017
- Experience of Executive Operations at *Au-dela Event Solution Pvt Ltd*. Cochin from July 2016 to September 2016
- Experience of Business Enhancer at *SMMART Training and Consultancy Pvt Ltd*. Mumbai from Jan 2015- June 2015

Roles & Responsibilities

- Verify safety measures stipulated on work permits, job safety analysis and risk assessments are implementing properly.
- Ensuring compliance with Standards and Safety Operation procedures.
- Fire protection system Inspection and Maintenance as per scheduled PPM.
- Maintenance and administration of Fire Pump room operations.
- Interaction with supervisors to provide advice for field activities.
- Ensuring the scaffolding is tagged and safe to use.
- Issuing work permits for hot work and height works.
- Closely monitor high-risk activities like Confined space entry, lifting activities, work at height and hot works.
- Provide Daily, Weekly, Monthly documents and records related with fire and safety to EHS manager and building Custodian.

- Ensuring lifting equipment's, pressure vessels, fire pumps etc. provided with valid third party certificates.
- Carry out periodic client audits as per schedule and cooperate with respective clients for corrective and preventive measures for a safe working premises
- Performing routine site audits and provide solutions to avoid unsafe condition.
- Conducting daily Toolbox talk to workers for safe working practice.
- Provide training to service providers in relationship with the good Health and Safety practices and procedures and First Aid Firefighting.
- Carrying out incident/ accident and near miss investigations and reporting to the management.

Achievements

- Achieved second in BA Gallery Training at DLF Cyber City, Delhi
- Safety Suggestion selected as best in DLF Pan India Level
- Achieved first in Tactical Mid lay competition conducted at DLF Cyber city, Chennai.
- Achieved second in Foam Drill competition conducted at DLF Cyber city, Chennai.
- Achieved 2nd prize for Marketing game conducted at Rural Academy for Management Studies, Cherai and M.E.S College, Marampally
- Active participation in college arts.
- Coordinator for the marketing game of intercollegiate fest conducted at M.E.S-AIMAT

Summer Internship

Name of the Organization: Hedge Equities Pvt Ltd

Project Title: “A Study on Customer Perception on Various Financial Products at Hedge Equities Pvt Ltd”

Brief Overview of Project: The main objective of the project is find out the perception of customers on various financial products.

Interpersonal Skill

- Ability to cope up with different situation.
- Ability to rapidly build up work related relationships and maintain the relationships.

- Ability to learn very fast.
- Flexible with shifts works
- Leadership Skill.

Computer Skills

- Knowledge in Microsoft Office
- Basic Knowledge in different operating system
- Knowledge in Adobe Photoshop.

Personal Details

Name : Vishnu Menon

Address : Lakshmi Kotheril House, Kotheril Road, Vaduthala, Cochin-682023

Gender : Male

D.O.B. : 14/06/1991

Nationality : Indian

Marital Status : Single

Linguistic Knowledge: English, Hindi, Malayalam and Tamil

Passport No : L4185556

Passport Valid till : 08/2023

Declaration:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Ernakulam

Vishnu Menon