

# CURRICULUM VITAE

**SUJAYA V**

**MOBILE** : 9497190140

**E – MAIL** : [s4sujus4sujaya@gmail.com](mailto:s4sujus4sujaya@gmail.com)



## OBJECTIVE

To make optimum utilization of my knowledge and skills and utilize opportunities effectively for professional growth and contribute the best for betterment of the organisation and self.

## EDUCATION QUALIFICATION

QUALIFICATION	INSITUTION	UNIVERSITY /BOARD	YEAR OF PASSING	PERCENTAGE /GRADE
MSW(HR)	NGM COLLEGE	BHARATHIYAR UNIVERSITY	2017	75%
B.A ECONOMICS	MERCY COLLEGE	CALICUT UNIVERSITY	2015	71%
PLUS TWO (COMMERCE)	MUJAHIDEEN HIGHER SECONDARY SCHOOL	STATE BOARD	2012	75.4%
SSLC	MUJAHIDEEN HIGHER SECONDARY SCHOOL	STATE BOARD	2010	61%

- Certification course on “ Basic Counseling” under Calicut university
- Certification course on “ Psychiatric On Social Work “ under Bharathiar University
- Certification course on “Diploma in Computer Application”.
- Certification short term course on “Psychotherapy”

## **FIELD WORK PRACTICUM**

- Field work practicum at Perumatty Panchayat Higher Secondary School (counseling, motivation) for 3 months.
- Field work practicum at Arya Vaidya Pharmacy, Kanjikode Palakkad in HR department for 3 months
- Field work practicum at L.G .BALAKRISHANAN & BROS COMPANY Ganapathy, Coimbatore in HR department (payroll, training and development, ESI, PF) for 3 months.

## **CAMP/SEMINAR ATTENDED**

- To participate in the International seminar on Bridging the Gap between the Theory and Practice of Social Work.
- To participate in the one day industry interaction workshop on Human Resource Management Issues And Challenges In Trans-Cultural Environment.
- I was attend rural camp on empowering rural through social work practices held at G.Kaliyapuram, Pollachi.

## **PROJECT UNDERTAKEN**

A study on “Organizational Commitment among Employees” with special reference to Karali Steels And Alloys PVT LTD Kanjikode Palakkad

## **COMPUTER SKILLS**

- ✓ Operating system : windows 7, windows xp
- ✓ Ms office
- ✓ Tally
- ✓ Internet

## **WORK EXPERIENCE**

- 10 month working experiences as a student counselor in Future Care Academy Palakkad

## **PERSONAL PROFILE**

Date of birth : 23/05/1994  
Marital status : single  
Gender : Female  
Nationality : Indian  
Blood group : B<sup>+ve</sup>

Permanent Address : Maniyankkad House

Thenur Post

Palakkad 678612

Language Proficiency : Malayalam, English, Hindi, Tamil.

## **DECLARATION**

I hereby declare that the above furnished particulars are true to the best of my knowledge and belief.

Place: Palakkad

Date:

SUJAYA V