



Ibin K V
Koimakkatt House
Neericode P.O
Ernakulam Dist.
Kerala 683511

Ibinkv@yahoo.com

Mobile: 9895595448

Profile:

- Qualified in Masters in Finance with significant experience in this field.
- Good analysis, observational and communication skills.
- Responsible, hardworking, organized and detail oriented person.
- Excellent IT skills.
- Fluent in English and Malayalam (speaking, writing and comprehension).

Qualifications:

July 2010 – March 2013. Bachelor of Commerce (M.G University) Queen Mothers College, Aluva.

July 2013 - July 2015. MBA in Finance and Marketing (M.G University) KMM College of Management and Communication.

Thesis on MBA Finance:

Financial performance analysis of Travancore Cochin Chemicals Ltd

Personal Details

Fathers Name	: K V Varghese
Mothers Name	: Hilda Varghese
Date of Birth	: 31-03-1990
Nationality	: Indian
Marital Status	: Single
Address	: Koimakkatt House, Neericode P.O, Opp Neericode Milk Diary Pin: 683511

Computer skills

Operative Systems: Windows 10, Windows 8, XP and 7.

Knowledge in Tally ERP 9, Siebel DMS, Incade DMS, MS-office, C++



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Work Experience:

EVM Automotive India Private Limited: (Nissan)

Job Title: Accounts Executive (Sept 15 to Jan 17)

- Creation of Vouchers on daily bases.
- Cash payment, Bank payments & Receipts
- Bank reconciliation, Claims preparation and Submission.
- Branch Reconciliation and sister Concern Reconciliation.
- Monthly TDS and TCS Payment.
- Create Daily fund plan.
- Service pending statement preparation and submission to service Manager.

EVM Autokraft India Private Limited: (BMW)

Job Title: Accounts Officer (Jan 17 - Present)

- Disbursement of salary of office employees.
- Filing of TDS, TCS, VAT, Service Tax and GST.
- BMW Monthly Reconciliation and submission.
- Telephonic communication with Bmw officials regarding credit limit utilization and payment confirmation.
- Updation of Vehicle Margin, Claims reconciliation and Demo claim calculation receivable.
- Monthly Vehicle and spare parts interest calculation for the credit availed.
- Preparation of Monthly MIS for company and MIS for BMW officials.
- Customer File Verification.
- E-Way bill preparation.
- Financial reporting & audit preparation and coordinate the audit process.
- Supervision of subordinates work.

Reference:

Mr. Jino Thomas (Accounts Manager at EVM Autokraft India P Ltd). (9895238411, 7558889906)

Mr. Benson Baby (HR Manager at EVM Autokraft India P Ltd). (7558889903)

I hereby certify that the above given information is true and correct to the best of my knowledge.

Date :

Place : Neericode

Ibin K V