

## Hariprasad M

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### MANAGER - HEALTH CARE ADMINISTRATION / MARKETING/OPERATION

*Seeking career in Health care Administration, marketing, Business Operation for executing previous expertise in organisational, leadership, training, strategic and management functions.*

### PERSONAL PARTICULARS

- |    |                 |   |                           |
|----|-----------------|---|---------------------------|
| a) | Date of Birth   | : | 16 Dec 1984               |
| b) | Sex             | : | Male                      |
| c) | Marital status  | : | Married                   |
| d) | Religion        | : | Hindu                     |
| e) | Nationality     | : | Indian                    |
| f) | Languages known | : | English, Hindi, Malayalam |

### CAREER OBJECTIVE

I am a competent, ambitious and target oriented professional with rich and diverse experience of over 15 years, specialised in **health care administration, quality management, material management, Personnel management and marketing** . A recently retired Petty Officer (Med) of Indian Navy, seeking a competitive and challenging environment where I can serve your organisation and establish an enjoyable career for myself.

### PROFILE SYNOPSIS

- An expert and well experienced **manager** of health care **administration, OT management, Ward management and integrated functions**.
- A proven track record of demonstrating exemplary performance with a **strong analytical mind-set to analyse the situation**, to identify requirements and provide **out of the box solutions**.
- Proven expertise in **planning, scheduling, leading and delivering**
- A skill full **co-ordinator** and a good **team leader**
- Possess managerial acumen and exceptional **networking skills**, building rapport with vendors and internal customers
- Adjusts easily to **innovative concepts** and tasks, self-motivated and capable of setting up **priorities** and get work done within deadlines
- Demonstrated capabilities of successfully handling **training, monitoring, quality**

**control** and **integrating** works.

- Ability to identify '**gap**' in standard operations and find solution to solve it.
- Working experience as department **manager**, **Quality manager** and **trainer** of health worker safety.
- An expert **fire control officer** with thorough knowledge in types of fire, fire extinguishers, fire extinguish methods, prevention of fire,

## SKILLS

- Team management
- Training and mentoring
- Leadership Skills
- Team building
- Good communication skill
- Cross functional co-ordination
- Good analytical and logical skills
- Great interpersonal skills
- Flexibility, adaptability and patience
- Marketing skills
- Computer based documentation and correspondences.

## STRENGTH

- Strong analytical mind-set to analyse the situation
- Ability to do given job with utmost dedication and to learn new work in course.

## NOTABLE ACHIEVEMENTS

- Applauded and recognised for successfully resolving all administrative, technical and HR issues in the department.
- Successfully led department during inspections by various accreditation agencies and Licensing Authorities.
- Recognized for imparting training to members in organisation on occupational safety, infection control, BMW management, general and fire safety
- Mission team including I, was successful in achieving SAFE-I certification for Naval hospital INHS Sanjivani, Kochi(first defence hospital in India doing so)
- Received immense **love** and **respect** from co-workers and senior officers.

## CAREER PROGRESSION

Petty Officer (Medical)  
(Jul 2003-Aug 2018)  
Indian Navy

- Manger Quality, maintenance  
- Trainer Health Care safety & Fire Safety  
- Trainer Bio-Medical Waste Management  
- Manager Operation Theatre

## QUALIFICATIONS

- **Post Graduate Diploma in Hospital Management**  
Annamalai University
- **BSc – Psychology**  
University of Madras
- **Class-I Operation Room Technician certification**  
Institute of Naval Medicine, INHS Asvini, Mumbai
- **Hospital & General Administration, Security, safety**  
INM, INHS Asvini, Mumbai (950 bedded command hospital)
- **Health Care Worker's Safety, Infection control, BMW management**  
Trained under NABH, SAFE-I program
- Undergone in-house and outbound trainings in Soft skills, Service excellence, supervisory and development skills.

## DECLARATION

I hereby declare that the above furnished information is authentic to the best of my knowledge.

Date :

(Hari Prasad M)