

From

JOALDA K JOHNSON
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To

THE HR MANAGER

Subject: An application for the post of staff nurse

Respected Sir/Madam,

I would like to place my application in your esteemed organization for the post of a nursing staff. I have Bachelor's degree in Nursing. I hold a good academic result and possess a great interest and enthusiasm in my profession. I have completed my nursing education at Sidhi Sadan Lourdes College of nursing Cochin .

Herewith I submit my resume. Please consider this as an application for the post of nursing staff in your hospital. If I am given an opportunity to serve in your institution, I will render all my duties and responsibilities up to the entire satisfaction of my superiors.

Anticipating your positive reply and thanking you

Yours faithfully

JOALDA K JOHNSON

COCHIN

RESUME

JOALDA K JOHNSON
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PROFILE SUMMARY

Dedicated, skilled RN with 2years 3 months (27 MONTHS)of experience and still working in healthcare as nursing staff. Experience in ENT, cardiology and nephrology ward of Lourdes Hospital, Kochi and medical – surgical ward (specially in oncology cardiology cardiothoracic surgery pre-postop, dermatology and general medicine at Rajagiri hospital kochi. Academic background includes a Bachelor of Science (BSc) in Nursing from Sidhi Sadan Lourdes College of Nursing, Kerala University of Health Sciences (KUHS).

A caring and committed professional with good communication skills. Registered in Kerala Nursing Council (KNC), India: Reg No: KL03201503416 dated 25th March 2015. \

SYNOPSIS:

2.3 years (27months)of experience as qualified Staff Nurse working in ENT Cardiology and Nephrology ward in at Lourdes Hospital 650bedded NABH accredited hospital and in medical surgical ward Rajagiri hospital a 550 bedded NABH ,JCI,nursing excellence accredited hospital kochi till 04.08.2017 as a registered nurse (RN: KL03201503416) I could assist and learn many interventions and could practice nursing skills to patient with various kinds of health problems.currently not working

CAREER OBJECTIVE

Seeking employment in a well-managed organization where there is ample scope for a rewarding career with job satisfaction and where I can better utilize my academic knowledge, training and experience to capitalize on my strong communication skills and ability to handle various tasks simultaneously within deadlines in high pressure environments, willing to undergo desired trainings and rest assured I could be an asset too.

PERSONAL SKILLS

Ability to take classes in a more structured and palatable way, willing to face challenges in the job, hardworking and a team facilitator with leadership qualities.

EDUCATIONAL QUALIFICATION

QUALIFICATION	ACADEMY	YEAR OF COMPLETION	% OF MARKS SCORED
SSLC	ST.TERESA'S CONVENT GIRLS HIGHER SECONDARY SCHOOL	2008	DISTICTION
PLUS TWO	ST.TERESAS	2010	78%

PROFESSIONAL QUALIFICATION

<u>QUALIFICATION</u>	<u>ACADEMY</u>	<u>YEAR OF COMPLETION</u>	<u>% OF MARKS SCORED</u>
BSc NURSING	SIDHI SADAN LOURDES COLLEGE OF NURSING	2014	66%

REGISTRATION

COUNCIL/ASSOCIATION	REGISTRATION NO:	DATE OF REGISTRATION
KERALA NURSES AND MIDWIVES COUNCIL	KL03201503416	25/03/2015
TRAINED NURSES ASSOCIATION OF INDIA	6022\LMT	15/06/2015

LINGUISTIC SKILL

English, Tamil and Malayalam

PASSPORT DETAILS:

PASSPORT NUMBER : RO971227
PASSPORT ISSUED : Cochin
ISSUE DATE : 22/06/2017
EXPIRY DATE : 21/06/2027

Competencies:

- Goal oriented
- Committed to Success

COMPUTER QUALIFICATION

Windows-XP, MS Office, MS PowerPoint, Internet

EXPERIENCES

1. Worked as a staff nurse at Lourdes hospital ernakulam in ENT Cardiology Nephrology department since 28/03/2015 to 28/04/2016.
2. Staff nurse at Rajagiri hospital kochi, in medical surgical ward since 02/05 2016 to 04.08.2017

Job description

1. Admission, handing over of patients, preparation and orientation of units.
2. Meeting emergencies like accidents, fracture, urinary retention, foreign body in throat and ears, urinary catheterization etc.
3. Giving care to critically ill patients.
4. Giving dressing, wound care, urinary catheterization and catheter care.
5. Educating and managing sudden onset of myocardial infarction .
6. Give mouth care, back care and position to bed ridden clients.
7. Investigating, reporting, preparing, collecting and documenting of various documents.
8. Preparation of the patients for surgeries, pre operative preparations, reassuring, explaining the patient about the procedure, gaining their confidence, giving pre medication and psychological support.
9. Receiving patients from wards and ICUs and theatre, maintaining interpersonal relationship between patients.
10. Meeting hygienic needs of the patients.
11. Monitor vital signs.
12. Administration of medications including injections.
13. Preparation and perform transfusion of blood and blood products.
14. Insertion of peripheral line under aseptic technique, Ryle's tube insertion and feeding, central line care and medicine administration, mouth care and surgical dressing.

15. Preparation for MRI, CT Scans, Angiogram, renal biopsy etc.
16. Attending rounds, carrying out physician orders.
17. Discharge procedures.
18. Handling narcotics, applying infection control techniques.
19. ABG Analysis
20. waste segregation.
21. Care of lines and tubing's.
22. Care of Death.
23. Basic computer operations.
24. Giving health educations.

25. Care and proper suctioning of tracheostomy tubes

26. Tracheostomy tube change and re-insertion

Equipments handled:

- ECG machine
- Syringe pump and infusion pump
- Pulse oxymeter
- Glucometer
- Defibrillator
- Bi-pap ventilation
- Centralized oxygen and suction
- O2 therapy devices
- Nebulizer
- Sphygmomanometer
- Temporary pacemaker
- Laryngoscope
- Console
- Humidifier
- Alpha bed
- Hospital information system

Nature of duty- Types of cases handled:

GENERAL MEDICINE

Hypertension, diabetes Mellitus, Skin ulcers, Endemic fevers, bronchitis pneumonia all kinds of respiratory conditions .

ENT

Cochlear implantation sleep apnoeic disorders laryngeal carcinoma, thyroidectomy, cortical mastoidectomy tympanoplasty, septoplasty, functional endoscopic sinus surgery

NEPHROLOGY

Nephrectomy, renal biopsy, catheterization, chronic renal failure etc.

CARDIOLOGY

Acute coronary syndrome, myocardial infarction atrial septal defects management of myocardial and endocardial infections pre and post procedure care of patients undergoing coronary angiogram,pre and post operative care CABG and other cardiac surgery clients

ONCOLOGY

All kinds of cancers, pre and post procedural assessment and care of chemotherapy,medical and surgical management of cancer .

Period	Full Address of Employee	Job Title	Specialty Area	Bed Capacity
28/03/2015 to 28/04/2016	Lourdes Hospital Ernakulam	Staff Nurse	ENT Cardiology Nephrology	650
02/05/2016 to 04/08/2017	Rajagiri Hospital Ernakulam	Staff Nurse	Medical surgical ward (cardiology cardiac surgery,medical and surgical oncology,general medicine,pulmology)	550

Seminars and Courses participated

1. VALUE REFLECTION SEMINAR ,LOURDES COLLEGE OF NURSING
2. COMPETENCY BASED APPROACHES IN PALLIATIVE AND END –OF – LIFE CARE IN CANCER ,LOURDES COLLEGE OF NURSING SIDHI SADAN
3. TRANSFORMING HEALTH CARE BEST NURSING PRACTICES, DON BOSCO HOSPITAL NORTH PARAVUR.

INSERVICE EDUCATION ON:

1. continuing nursing education-(online offline)
2. competency based approaches in palliative and end –of –life care in cancer ,Lourdes college of nursing sidhi sadan
Transforming health care best nursing practices, Don Bosco Hospital North Paravur.

REFERENCES

1.SR.LILLY JOSEPH

PRINCIPAL

LOURDES COLLEGE OF NURSING SIDHI SADAN

0484-422143

2.MRS. GRACY ABRAHAM

NURSING DIRECTOR

RAJAGIRI HOSPITAL

04846655440

3. SR.BERTHALOMEA JOSEPH
NURSING SUPERINDENT

LOURDES HOSPITAL

0484 4123456

PERSONAL DETAILS

NAME : JOALDA K JOHNSON
HUSBAND'S NAME : JOHNY GEORGE
ADDRESS : KURIYAPILLIL HOUSE
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GCDA COLONY
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KERALA-683520
PH: 0484-4029255
MOB: 9497325344
HEIGHT : 157 cms
WEIGHT : 72KG
DATE OF BIRTH : 25/10/1992
SEX : FEMALE
MARITAL STATUS : MARRIED
RELIGION : CHRISTIAN, LATIN CATHOLIC
NATIONALITY : INDIAN
MOTHER TONGUE : MALAYALAM
LEISURE ACTIVITIES : SOCIAL NETWORKING,
SHOPPING. EXTRACURRICULAR ACTIVITIES : ACTING IN
DRAMA, SKITS.

DECLARATION

I HEREBY DECLARE THAT THE ABOVE GIVEN DETAILS ARE TRUE
AND TO THE BEST OF MY KNOWLEDGE.

PANAMBILLY NAGAR, KOCHI

KERALA INDIA

JOALDA K JOHNSON