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| **mukesh kumar**  Seeking assignments in Security Management / General Administration with a leading organization of repute.  Location Preference : Delhi , NCR |  | E-mail :  mukeshkumar1965.mk@ gmail.com  Mobile No. : 9643439563 | |
| **Education & Credentials:**   * Bachelor of Commerce   **Other Courses:**   * Basic Foundation VVIP Security Course from Special Protection Group, Delhi * Basic Training from Asia most prestigious academy,BSF,Tekanpur, ( MP) * Diploma in Industrial safety and security,NILEM   **Decorations:**   * Earned **Certificate of Commendations** for exhibiting high sense of responsibility and dedication at different levels in BSF and SPG.   **Executive Profile (Government of India and Corporate Sector):**   * Offering a career of 32 years of rich experience of working as Gazetted Officer at various administrative levels in CRPF and SPG. * Rich experience of Prime Minister’s Security within country and abroad for **Oman, Italy, USA, South Africa, Mauritius and Indonesia** for more than 8 years. * Vast experience of safety and security of vital installation like Parliament House, Prime Minister’s office & residence, Airport, Governor House, CM residence/office etc. * Experience of performing / handling Law & order and Internal security duties in various part of country for more than 15 years. * Experience of the administrative services like housekeeping and fleet/ vehicle management. * Experience as commanding officer with prestigious Training Academy (centre of excellence)/ Institution of BSF. | | | **Key Impact Areas**  Security Operations  Risk Mitigation  Strategic Planning  Team Leadership  Crisis Management  General Administration  Training & Development  Manpower Management  Vigilance & Intelligence  **Key Skills**  Communication  Motivator  Innovator  Analytical  Collaborator  Team Leader  Mentoring skills  **IT Skills**  MS office |

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| **Organizational/ Professional Experience**   * Vast experience of 08 years in personnel security as CLOSE PROTECTION to VVIP (Former Prime Ministers) in SPG. * Inside India as well as abroad 41 countries given coverage to as Personal Security Officer to VVIP * Collection of Information & data for Intelligence on International Border five year experience in Intelligence wing. * Performed two and half years as vigilance officer and surveillance intelligence of BSF personnel as well as active officer in Border Security Force * Having experience of wireless set and surveillance equipment and utilization of special equipment in field area. * Having experience of 10 years in HR Admin (transport fleet) and liaison with other govt and sister agencies. * Liaising with local administration and Police. |
| **Key Result Areas**   * Planning and ensuring execution of Security arrangement as required. * Developing implementing and managing the overall enterprise process, policies, protocols and new technology for security strategy. * Supervising security operations entailing regularization of visitor’s entry / exit to the premises including recruitment & administration of security personnel. * Managing all administrative activities like maintenance of office equipment, technical equipment, transport, housekeeping & maintenance of office and record keeping of various formats. * Executing fire prevention, first –aid exercises and providing training to all security staff. * Conducting fire drills maintaining fire safety equipment and executing daily checks. * Generating MIS reports and to ensuring effective operation of security * Liaising with local administration and Police.   **Other Personal Details**  Date of Birth : 02ND Oct, 1965  Languages known : English and Hindi  Permanent Address : H. No. 104, Lane 3,Krishna Nagar, police line Kota-324005  Mukesh Kumar  Dy.Commandant, BSF |