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| **mukesh kumar**Seeking assignments in Security Management / General Administration with a leading organization of repute.Location Preference : Delhi , NCR |  | E-mail : mukeshkumar1965.mk@ gmail.comMobile No. : 9643439563 |
| **Education & Credentials:*** Bachelor of Commerce

**Other Courses:*** Basic Foundation VVIP Security Course from Special Protection Group, Delhi
* Basic Training from Asia most prestigious academy,BSF,Tekanpur, ( MP)
* Diploma in Industrial safety and security,NILEM

**Decorations:*** Earned **Certificate of Commendations** for exhibiting high sense of responsibility and dedication at different levels in BSF and SPG.

**Executive Profile (Government of India and Corporate Sector):*** Offering a career of 32 years of rich experience of working as Gazetted Officer at various administrative levels in CRPF and SPG.
* Rich experience of Prime Minister’s Security within country and abroad for **Oman, Italy, USA, South Africa, Mauritius and Indonesia** for more than 8 years.
* Vast experience of safety and security of vital installation like Parliament House, Prime Minister’s office & residence, Airport, Governor House, CM residence/office etc.
* Experience of performing / handling Law & order and Internal security duties in various part of country for more than 15 years.
* Experience of the administrative services like housekeeping and fleet/ vehicle management.
* Experience as commanding officer with prestigious Training Academy (centre of excellence)/ Institution of BSF.
 | **Key Impact Areas**Security Operations Risk Mitigation Strategic PlanningTeam LeadershipCrisis ManagementGeneral AdministrationTraining & DevelopmentManpower ManagementVigilance & Intelligence**Key Skills**CommunicationMotivatorInnovatorAnalyticalCollaboratorTeam Leader Mentoring skills**IT Skills**MS office |

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| **Organizational/ Professional Experience*** Vast experience of 08 years in personnel security as CLOSE PROTECTION to VVIP (Former Prime Ministers) in SPG.
* Inside India as well as abroad 41 countries given coverage to as Personal Security Officer to VVIP
* Collection of Information & data for Intelligence on International Border five year experience in Intelligence wing.
* Performed two and half years as vigilance officer and surveillance intelligence of BSF personnel as well as active officer in Border Security Force
* Having experience of wireless set and surveillance equipment and utilization of special equipment in field area.
* Having experience of 10 years in HR Admin (transport fleet) and liaison with other govt and sister agencies.
* Liaising with local administration and Police.
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| **Key Result Areas*** Planning and ensuring execution of Security arrangement as required.
* Developing implementing and managing the overall enterprise process, policies, protocols and new technology for security strategy.
* Supervising security operations entailing regularization of visitor’s entry / exit to the premises including recruitment & administration of security personnel.
* Managing all administrative activities like maintenance of office equipment, technical equipment, transport, housekeeping & maintenance of office and record keeping of various formats.
* Executing fire prevention, first –aid exercises and providing training to all security staff.
* Conducting fire drills maintaining fire safety equipment and executing daily checks.
* Generating MIS reports and to ensuring effective operation of security
* Liaising with local administration and Police.

**Other Personal Details** Date of Birth : 02ND Oct, 1965 Languages known : English and HindiPermanent Address : H. No. 104, Lane 3,Krishna Nagar, police line Kota-324005 Mukesh Kumar Dy.Commandant, BSF |