# **SONA JOJI**



Thelliyankal(H)

Vazhakulam P.O, Muvattupuzha

Ernakulam District.

Kerala - 686670

Mobile: 9061076636

Gender: Female

DOB : 21/03/1995

Fathers name: Joji John

Mothers name: Shiny Joji

Email Id:

Sonajoji@gmail.com

# Languages Known:

Language	Speak	Read	Write
English	✓	✓	✓
Malayalam	✓	✓	✓
Tamil	✓	✓	✓

Skills-

Presentation & Interpersonal skills

Computer Skills-

Operating System:

Others MS Word,

MS Excel,

PowerPoint,

# RESUME

### CAREER OBJECTIVE

To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills which would enable me as a fresh graduate to grow while fulfilling organizational goals.

#### ACADEMIC WORK EXPERIENCE

Undergone 2 months Internship program at Jyothy Laborotories, Banglore in the Human Resource department.

One month experience at Radisson blu Kochi in the Marketing and sales department .

#### PROJECT UNDERTAKEN

Project on Analyze the five years Financial Statement of Keerthy Agro Food Products Kalady.

Project on Branding strategy on Brand Loyalty and Purchase Intention

# **STRENGTHS**

- Positive attitude, Hardworking & Ability to work under pressure.
- Capability of sorting out of problems.
- Having a good leadership quality.
- Can handle the issues wisely.
- Very flexible and adjusting with life constraints.
- Capability of co-coordinating technical and non-technical events

## **ACHIEVEMENTS**

- 1. Participated in seminar on 'Intellectual Property Rights' conducted in Saintgits Institute of Management.
- 2. Attended a series of life simplified program and corporate talks.
- 3. Participated in National Conference on "Human Capital Management Challenges for Emerging India" at MIIM
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- 5. Participated in HR game at Rajagiri centre for business studies.
- 6. Participated in a fest at Santhigiri College, Vazhithala

# **EDUCATIONAL DETAILS**

Qualification	Institution	Year	Percentage
MBA	Saintgits Institute of Management under Kerala technological university	june2016- june2018	Pursuing.
Bcom	Santhigiri College	March 2016	68.46%
Computer Application	Vazhithala,Thodupuzha.		
Plus two	MKNM HSS, Kumaramangalam.	March 2013	78%
SSLC	St.Littile Theresas higher	March 2011	82%
	Secondary school, Vazhakulam.		

#### CERTIFICATIONS

• Certification of Google Garage in Digital Marketing

#### LEADERSHIP ROLES

- Committee and Event Head during Simthesis 10.0, The National Level Management Fest conducted by Saintgits Institute of Management.
- Organizing Committee member of HR Conclave conducted in Saintgits Institute of Management.
- Organizing Committee member of Intellectual Property Rights' Seminar conducted in Saintgits Institute of Management.
- Member of HR Association of Saintgits Institute of Management 2016-2018.

#### REFERENCES

1. Dr. Roji George MBA, PHD (DEAN)

Saintgits Institute of Management

Mobile: 9744939679

Email: dean.sim@saintgits.org

3.Raju Rajendran

Sales&Marketing manager

Radisson blu kochi Mobile : 9496370494

Email: raju.rajendran@radisson.co

2. Dr. Titto Varghese
Assistant Professor

Saintgits Institute of Management

Mobile: +091 9447661210 titto.varghese@saintgits.org

# DECLARATION

I do here by declare that information given above are true and best of my knowledge.

SONA JOJI