Ashwini Kumar, CPP Lingampally, Hyd-19. Mobile - +91 9182065943, +918511109007 Email ID- <u>vyasashwini1985@yahoo.com</u> CPP License No- 19904

## Summary

- An ASIS board certified security leader with 11 plus years' managerial experience, directing operations of security practices and regulations in organization.
- Regularly acquires in-depth knowledge of security legislation and securing environment from related hazards and threads.
- Proven classroom instructor/facilitator; developing and delivering programs in workplace safety and security.

### **Professional Qualifications**

- A Certified Protection professional (CPP) from ASIS, USA. (American Society for Industrial Security)
- Sexual Exploitation and Abuse Investigations Certified by Humanitarian Leadership Academy.
- Emergency Planning-Certified by Federal Emergency Management Agency USA.
- Advanced Security in the Field- Certified By UN Department of Safety & Security.
- Detection of Fraudulent Travel Documents- Certified by US Consulate, Hyderabad.

# **Professional Experience**

# **Security Manager**- Novotel Hyderabad Airport, June 2017- Present.

- Carried out investigations of property loss, thefts and sexual harassments. And, few covert operations of bribery and business information leak.
- Prepared overall security plans and managed security operations of organization, including assignments and staffing.
- Periodical review of Emergency Operations plans of the firm, training to the Emergency response team and staff accordingly.
- Responsible for transportation, introduced new transport system which caused annual saving of INR 40 lakhs.
- Manages all security costs through financial analysis.
- Maintained and conducted routine checkup of several functions in firm; analyzed failures.
- Researched market constantly to gain knowledge of latest trends in security system implementation and possible security threats.
- Recommended installations of new/ latest security systems or a possible up-gradation in existing systems.
- Responsible for Licenses from fire and police department.
- Liasioning with the Local Law enforcement authorities to ensure the smooth operations of the Hotel.

# **Security Manager-** Sheraton Hyderabad Hotel, June 2015- June 2017.

- Was in charge of the security department from conversion stage- Conceptualized and implemented all safety and security measures. Set benchmark in safety and security systems for the property.
- Formulated the organizations Policies with regards to Security & Safety, implemented across all the departments and ensured the compliance.
- Prepared the Emergency Operations plan of the hotel, trained the Emergency response team members and staff accordingly.
- Conflict Resolution.
- Worked in collaboration of project team and suggested some changes for better outcome of security equipment, locations and installations.
- Successfully cleared all the pre-opening audits conducted by brand, local authorities and clients including few mystery audits.
- Evaluated Risks in organization, events and celebrity visits pertaining to Security, Safety and Business Continuity and implemented the Risk Mitigation techniques.
- Miscellaneous Management (Liaison with Police and local Govt. authorities)

# **Security Manager**- Four Points by Sheraton Ahmedabad, August 2013- June 2015.

- Was in charge of the security department from conversion stage. And, Integral part
  of Hotel management in converting from project to operations.
- The job profile and tasks completed are similar to Sheraton Hyderabad Hotel. Because of opening the hotel successfully from all security aspect, was transferred to bigger property and bigger brand.
- Conducted the background investigations of the shortlisted candidates for employment.

### **Asst. Security Manager- (HOD) -** Radisson Kandla- April 2012 - December 2012.

- Was in charge of the security department and pre-opening member.
- Worked in collaboration of project team and suggested some changes for better outcome of security equipment, locations and installations.
- Handled the transportation system of property.
- Carried out few undercover investigations and cleared the system.

### **Security Manager**- MRS Hospitality Group, Jaisalmer - July 2011 — April 2012.

- Established entire Security System in both properties.
- Conducted investigations of property loss, cleared discrepancies related to hotel belongings and set new asset management policy.
- Brought to the firefighting system in working condition.
- Introduced garbage clearance policy which had full stop on thefts and pilferers.
- Prepared emergency plan of properties.
- Recognized assets and liabilities of the team and corrected accordingly.
- Handled the transportation system of property.
- Maintained liasioning with CID, BSF, Indian Army and local police.
- Introduced event management policy and procedure regards to Security & Safety.

# **Asst. Security Manager (HOD)** - Sheraton Udaipur Palace -May 2010 -July 2011.

- Was in charge of the security department from conversion stage.
- Integral part of Hotel management in converting from project to operations.
- Handled critical situations of vandalism and driver union.
- Managed to neighborhood of the property.
- Implemented the plans of security surveillance systems, physical design of the external areas and parking according to the Vulnerability assessment by a team of security experts.
- Formulated the organizations Policies with regards to Security & Safety, implemented across all the departments and ensured the compliance.
- Investigating the untoward incidents and taking preventive / corrective actions.
- Implemented the fire prevention methods and firefighting techniques by continuous trainings to the staff, training evaluation and drills.
- Liasioning with the Local Law enforcement authorities to ensure the smooth operations of the Hotel.

#### **Academic Qualification:-**

Graduate from Jai Narayan Vyas University Jodhpur (Rajasthan).

# **Training Courses attended:-**

- Undergone multiple times in First Aid trainings held by St. John's Ambulance Association and Mercury Medica.
- Undergone the Fire safety & Firefighting training.
- Undergone the trainings of CCTV Operations, Fire alarm systems, Baggage scanning, Explosive detectors training in various organizations worked.

#### Personal Details:-

DOB: 30.06.1985

Father's name: Late Mr. Kamal Kishore Vyas Mother's Name: Late Mrs. Savitri Devi Vyas

Religion: Hindu Nationality: Indian Marital Status: Married

Dated- August 9, 2018

(Ashwini Kumar)