

RESUME

ASWATHY SASI

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aswathy.sasi1294@gmail.com

MY TARGET

To associate with a progressive and dynamic organization that would provide me an opportunity to apply my knowledge and skills fully in order to keep me abreast with the latest trends and technologies in the field of activities.

PROFESSIONAL HISTORY

- Worked as Air Line Staff at Casino Air Catrate Flight Service (CAFS) – Cochin International Airport for 8 months.
- Currently working as Customer Relations Executive and Tally billing at Purackal Honda Motors Showroom - Erattupetta, Kottayam for 2 years.

SKILLS & COMPETENCIES

- Positive and Optimistic attitude to life in general
- Strong interpersonal and motivational skills
- Proficient in communication skills
- Ability to handle the pressure
- Loyal towards work and duties
- Quick learner and excellent team player
- Honest, disciplined and hardworking
- Adapts well to any change or diversity
- Involved in personality development and updating knowledge based through reading, listening and observation

EDUCATIONAL QUALIFICATION

COURSE	BOARD/UNIVERSITY	YEAR OF PASSING
X th	SSLC	2009
XII th	HSE	2011
B Com with Computer Applications	M.G University	2014

ADDITIONAL QUALIFICATION

- Tally Accounting

EXTRA CURRICULAR ACTIVITIES

- An active participant and won many medals in school sports events
- Participated in several social service programs

HOBBIES & INTERESTS

- Listening Music
- Cooking
- Dancing

LANGUAGES KNOWN

- ✓ English (R/S/W)
- ✓ Malayalam (R/S/W)

PERSONAL PROFILE

Date of Birth	02/01/1994
Age	23
Sex	Female
Marital Status	Single
Father's Name	Sasi
Nationality	Indian
Religion	Hindu
Permanent Address	Pulichamackal House Choondacherry P.O, Kottayam, Kerala Pin - 686579

DECLARATION

I hereby declare that the particulars furnished above are true and complete to the best of my knowledge and belief.

Place :

Date :

ASWATHY SASI