

CURRICULUM VITAE

DISNY JOY

7592986514

disnyjoy1993@gmail.com



Personal Information	
Name	DISNY JOY
GENDER	FEMALE
Date Of Birth	3 MARCH 1993
Languages Known	ENGLISH, HINDI, MALAYALAM, TAMIL
Marital Status	MARRIED
Interests/Hobbies	LISTING TOMUSIC, INNOVATIONS & CREATIVITY, READING & TRAVELLING.
Nationality	INDIAN
Address	MANJANGA(H) POTTA P.O THRISSUR 680 722 M0b : 7592986514

About me

I believe in myself and have faith in my abilities. I cannot be happy or successful, without a humble but reasonable confidence in my own powers. Once focused on an objective, I believe myself to have an undying lust for success with accuracy and efficiency. Motivated, creative, energetic individual with the strength of administrative, coordinative and analytical skills.

ACADEMIC DETAILS

COURSE	INSTITUTION	MARK. (%)	YEAR of Passing
Master of hospital administration (MHA)(KERALA HEALTH UNIVERSITY)	LITTLE FLOWER INSTITUTE OF MEDICAL SCIENCE AND RESEARCH CENTER ANGAMALY	60%	2013- 2016
B.A ECONOMICS (Calicut University)	SACREAD HEART COLLEGE	75%	2010- 2013
Plus two	S.H.C.G.H.S.S CHALAKUDY	70%	2008- 2010
SSLC	S.H.C.G.H.S.S CHALAKUDY	80%	2007- 2008

EXPERIENCE

- Worked as a project counselor in Little Flower Hospital & Research Centre Angamaly in the duration of 2016-2017(2 years).

Duties & Responsibilities:

Patient & parents Counseling, Assessment of socio- economic condition of patients, orient the patient & parents about their eye condition ,coordinating the arrangements at the venue, conduct eye health education programme for teachers, parents and students, preparing case stories etc.

- Two months work experience in human resources management under the guidance of public relation officer in Taluk Headquarters Hospital Chalakudy.
- Undergone training in different departments between each years of Post graduation periods in reputed hospitals.

SKILLS

- ✓ Good interpersonal communication skills
- ✓ Analytical skills,
- ✓ Good communication skill
- ✓ Skills in Management
- ✓ Leading skill
- ✓ Organizational skills
- ✓ Decision making and Problem solving skills

- ✓ Negotiating , Teamwork and Coaching skills
- ✓ Resourcefulness

PROJECT UNDERTAKEN

- ✓ I have done my 1st year project “A study to assess the work place safety of lab technicians in clinical laboratory at Elite Mission Hospital, Thrissur”.
- ✓ I have done my 2nd year project “A study to assess the attitude of employees towards the current performance appraisal system and its effect job motivation among staff of Para medical departments, in Little Flower Hospital & Research Centre, Angamaly.

ORGANIZED PROGRAMMES

An active member for coordinating and participating in events, management meets, seminars,camps, conference etc.

ASSIGNED SECTORS

- ✓ Hospital Administration
- ✓ Human Resource
- ✓ operations
- ✓ Public Relations
- ✓ Materials Management
- ✓ Hospital Information System

CONFERENCE ATTENDED

I had attended a two day international conference on Current trends in public health and hospital administration” held in MG University kottayam.

REFERENCE

- ✓ Fr Reju kannapuzha asst. director of little flower hospital and research centre
Angamaly Mob: 9947581113
- ✓ Mrs. Mary Sebastian asst .administrator of little flower hospital and research centre
Angamaly Mob:9847046620

DECLARATION

I, DISNY JOY, here by state that, all the above furnished information are true to the best of my knowledge and belief and assures the liability to submit authentic documents in support.

Place: CHALAKUDY

DISNY JOY

Kerala