

TANIYA LOUIZ**ADDRESS**

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OBJECTIVE

To use the best of my skills for the betterment of the organization I work in, thereby gain professional satisfaction and a prosperous career that will allow me to expand upon my education and continue to accumulate knowledge.

EDUCATION

Course	Institution	Board/University	Year of passing	%Mark
MBA	Ilahia College Of Engineering And Technology, Muvatupuzha	MG University	Completed	72%
B.Com	St.Albert's College,Ernakulam	MG University	2015	85%
PLUS TWO	Don Bosco Senior Secondary School Vaduthala,Ernakulam	ICSE/ISC	2012	72%
SSLC	Rani Matha Public School	ICSE/ISC	2010	73%

EXPERIENCE

- Worked as HR recruiter in PANACEA DESIGN SOLUTIONS(IT Dept.)(2 months) (22ND FEB 2017 -19th MAY ,2017)
- Experience in resume sourcing.
- Experience in IT Recruiting (Java developer, Core Java ,AWS Cloud,IOS developer, Android developer).
- Got a very good exposure with regard to the IT field and its sectors.
- Currently working in SANTA MONICA STUDY ABROAD PVT LTD as Business Development Executive(30th October 2017- Present):

Roles and Responsibilities :

1. Creating leads and databases for the company through taking up seminars.
2. Looking after the educational loan and providing the details to to the candidate and getting follow-ups regarding the same.
3. Coordinating the educational expos.
4. Committed to a new project named “ Study in India” wherein attending expo organized by different agencies and also by the state governments and studying the market analysis that is suitable for the company.

PERSONAL STRENGTH

- Team Player
- management skills
- Dedicated to improving skills
- Self-motivated
- Believe in team work and like to work in a team

INDUSTRIAL INTERACTIONS

- Internship in “**Syndicate Bank** “,on **The Financial Analysis** (1st April,2017-31st May 2017).
- Conducted an **Organisation study** at Sterling Gases Ltd. At Ambalamughal.
- Conducted a **project** in “ **Spending habits of youth in kochi city** “ during graduation.

ACHIEVEMENTS

- Received best student moral science award in 2012.
- Participated and achieved A grade for Western music in All Kerala ICSE/ISC meet.
- Participated and achieved first prize in light music Malayalam and English solo in school youth festival.
- Moral Science award for best student in 2010.
- Secured A grade for western music conducted at State level ICSE competition.

COMPUTER SKILLS

M S O F F I C E

PERSONAL INTEREST

- Listening music.
- Reading.
- Playing badminton.
- Dancing.
- Loves visiting and traveling new places.

PERSONAL DETAILS

Date of Birth : 20-03-1994
Age : 24
Nationality : Indian
Religion : Christian
Gender : Female
Marital Status : Single
Father : Louis M.V
Mother : Mareena Louis
Languages Known : English, Malayalam, Tamil and Hindi
Hobbies : Interacting with people, Dancing, listening music and traveling
Current Location : Ernakulam

DECLARATION

I do here by declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Place: Ernakulam

Date: 05-06-2018

TANIYA LOUIZ