

## CURRICULUM VITAE

MAYA SURENDRAN  
THOTTUKARAYIL  
DESATHINAKAM  
PERUNGALA. P. O.  
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### OBJECTIVE:

To be affiliate with a progressive organization through responsible position wherein applicable skills and experiences will be valuable position referred should provide opportunity for achieving excellence in health care in a safe and therapeutic approach.

### ELIGIBILITY:

REGISTERED NURSE

The Kerala Nurses and Midwives Council  
Kerala, India  
R. N. Licenese #31137

### WORK EXPERIENCE:

Total Work Experience 14 years as a Team Leader and Registered Nurse in Emergency Room, Medical and Surgical Ward.

## WORK EXPERIENCE

NAME OF HOSPITAL	YEAR OF SERVICE	DURATION	DEPARTMENT
KIMS HOSPITAL Kollam	06.10.2017	Still working	Ward
Neelambari Medical Trust Hospital Thamarakulam Alappuzha	3 Years	28.05.2013 To 08.03.2016	Emergency Room
Al-Rasheed Hospital Hail Saudi Arabia	4 years License No 07-R-N-21587	24.12.2006 To 20.01.2011	Emergency Room, Gynac , Pediatric , Medical and Surgical Ward
Kerala Institute of Medical Science Thiruvananthapuram	2 years and 4 months	01.06.2004 To 13.10.2006	Medical and Surgical Ward
P.N.N Memorial Hospital Kollam	3 years	01.06.2001 To 20.04.2004	Gynac , Pediatric Medical and Surgical Ward
P.M Hospital Mavelikara	6 Months	02.10.2000 To 03.04.2001	Medical and Surgical Wards

## DUTIES & RESPONSIBILITIES

- ❖ Ensure that professional standards are maintained at all times
- ❖ Assess the overall needs of the individual patient and allocates available resources and the nursing staff responsibilities appropriately, providing adequate supervision and guidance accordingly.
- ❖ Maintain continuity of care at the take over and handover report , ensuring that the communication is clear at all times .
- ❖ Ensure that the staff of duty understand and observed the hospital written policies and procedures pertaining to clinical practice and nurse management and monitors here implementation.
- ❖ Ensures that doctors orders and patient management plans are followed and appropriate steps are taken , including immediate notification of the resident incharge or on call of any deterioration from the expected course of the patients condition exercising advocacy and accountability for the patients interest at all times.

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- \* Ensures that the appropriate records of the patient's progress are maintained according to the unit's policies and procedures.
  - \* Ensures that the necessary patient records are completed and financial records are maintained for the finance department.
  - \* Promotion of patient education, informed consent and further explanation required.
  - \* Participates in the discussion and implementation of clinical or administrative problems arising in the unit, as part of the Quality/Performance improvement programme.
  - \* Provides orientation, guidance and direction and training to new staff.

### **WORK HABIT**

- \* On time to work
- \* On duty as scheduled
- \* Timely notification of illness
- \* Complete task as assigned
- \* Follow through as directed without supervision
- \* Organise work to account for workload priorities and emergencies.
- \* Work in an orderly and systematic manner

### **EQUIPMENT HANDLED**

- \* Cardiac monitor and Defibrillator
- \* ECG machine
- \* Nebulizer
- \* Syringe pump
- \* Kangaroo feeding pump
- \* Electronic thermometer
- \* Digital Scale
- \* Manual lifting and weighing scale
- \* Glucometer
- \* Peak flow meter
- \* Suction Machine
- \* Oxygen Concentrator

## PERFORM THESE PROCEDURES

- \* Cardio Pulmonary Resuscitation
- \* Nasogastric Tube Insertion and feeding
- \* Gastrostomy tube care and maintenance
- \* Aseptic dressing changes
- \* Burn care
- \* Catheter urinary Insertion & care
- \* Incentive spirometer
- \* Insertion of canula & IV therapy
- \* Safe medication through oral IV, SC, IM and intradermal
- \* Blood and Blood products administration
- \* Collection of sample for investigation
- \* TPN administration
- \* ECG monitoring

## SEMINARS AND TRAININGS ATTENDED

- \* CPR Basic Life Support Provider  
Ministry of Health  
Kings Khalid Hospital  
Saudi
- \* Safety Awareness and Training  
Fire and Safety  
Al Rashid Hospital, Hail  
Saudi
- \* Infection Prevention Better than Treatment  
Al Rashid Hospital, Hail  
Saudi.

## EDUCATIONAL QUALIFICATIONS

Name of Course	Year of Pass	Board
SSLC	1992	Govt. of Kerala, India
Higher Secondary Education	1996	University of Kerala
Diploma in General Nursing and Midwifery	15.09.2000	Karnataka State Diploma in Nursing Examination Board

## PERSONAL INFORMATIONS

Name : MAYASURENDRAN  
Date of Birth : 27-03-1977  
Nationality : Indian  
Religion : Hindu  
Husband's Name : Surendran. K

I hereby certify that the above information are true and correct to the best of my knowledge.

  
MAYASURENDRAN

8/6/17

