

COVERING LETTER

From

SOUMYA
KURIYATTUPURAM
KOMANA
AMBALAPUZHA .P.O
ALAPPUZHA – 688 561
Mobile: 9995216695, 9633882901
Email- soumisoumya89@gmail.com

To

Sub: Application for the Post of Staff Nurse

Respected Sir/Madam,

I **SOUMYA** had completed General Nursing and Midwifery Course from K.V. School of Nursing, Cherthala during the period 2014-2018.

I am quite confident that both my Skills and personal attributes match the requirements you seek for the role and that I would be able to effectively contribute to the team and the institution.

I assure you that I will grasp my opportunities effectively and I will meet the time bound targeted objectives to the best satisfaction of the institution. I look forward for your positive reply note.

Thanking you

Yours faithfully,

Place : *Ambalapuzha*
Date : *8/6/2018*

SOUMYA

Soumya

CURRICULUM VITAE

SOUMYA
KURIYATTUPURAM
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ALAPPUZHA – 688 561
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OBJECTIVES :

- ✓ *To dedicate the knowledge gained from academics and experience towards the grow care of patients.*
- ✓ *To acquire a position to utilize my skills and abilities in the institution and to seek every opportunity that offers professional growth, while being creative, resourceful and flexible.*

EDUCATIONAL QUALIFICATION

Course	Name of Institution	Board / University	Year of study	MARK PERCENTAGE
GNM	K.V. School of Nursing	Kerala Nurses and Midwives Council	2014-2018	68%
12th	G.M.V.H.S.S, Ambalapuzha	KERALA STATE	2012-2014	70%
10 th	G.M.V.H.S.S, Ambalapuzha	KERALA STATE	2012	83%

AREA OF INTEREST

- ✓ ICU
- ✓ Cath Lab
- ✓ Operation theatre
- ✓ Paediatric nursing
- ✓ Neonatology
- ✓ Labour room
- ✓ Medical and surgical ward

EQUIPMENTS HANDLED

- Cardiac monitors
- Pulse oxymeter
- Incubator
- Nebulizer
- Syringe pump
- Infusion pump
- Glucometer
- ECG Machine
- Suction apparatus

JOB RESPONSIBILITIES

- Provide Individual Nursing Care for each patient according to the needs.
- Admitting patients.
- Initiate the nursing care process on all patients upon admission by recognizing changes in patient's condition and taking action as appropriate and recording the action.
- Orienting patients to their physical environment upon admission and there after necessary.
- Administer medication as ordered.
- Supporting patients and family emotionally
- Reporting any unusual incident occurrence
- Observing infection control policies

PERSONAL INFORMATION

Age : 21yrs
Date of Birth : 28/08/1996
Sex : Female
Marital Status : Single
Mother's Name : Vijayalekshmi Ammal
Religion : Hindu
Caste : Viswakarma
Nationality : Indian

LINGUISTIC SKILL

To Speak: English, Malayalam, and Hindi
To Read : English, Malayalam and Hindi
To Write: English, Malayalam and Hindi

DECLARATION

I hereby declare that the Information furnished above is true to the best of my knowledge

Place: *Ambalapuzha*

Date: *8/6/2018*

Yours Faithfully

(SOUMYA)

