

COVERING LETTER

From

**AKSHAYA.A
ARUN NIVAS
POOCHACKAL.P.O
ALAPPUZHA – 688 526
Mobile: 9207087057, 9846764605
e – mail: akshayavava1996@gmail.com**

To

Sub: Application for the Post of Staff Nurse

Respected Sir/Madam,

I AKSHAYA.A had completed General Nursing and Midwifery Course from K.V. School of Nursing, Cherthala during the period 2014-2018.

I am quite confident that both my Skills and personal attributes match the requirements you seek for the role and that I would be able to effectively contribute to the team and the institution.

I assure you that I will grasp my opportunities effectively and I will meet the time bound targeted objectives to the best satisfaction of the institution. I look forward for your positive reply note.

Thanking you

Yours faithfully,

Place : Poochackal P.O

Date : 8-6-18

AKSHAYA.A



CURRICULUM VITAE

AKSHAYA.A

ARUN NIVAS

POOCHACKAL.P.O

ALAPPUZHA – 688 526

Mobile: 9207087057, 9846764605



e – mail: akshayavava1996@gmail.com

OBJECTIVES :

- ✓ To dedicate the knowledge gained from academics and experience towards the grow care of patients.
- ✓ To acquire a position to utilize my skills and abilities in the institution and to seek every opportunity that offers professional growth, while being creative, resourceful and flexible.

EDUCATIONAL QUALIFICATION

Course	Name of Institution	Board / University	Year of study	MARK PERCENTAGE
GNM	K.V. School of Nursing	Kerala Nurses and Midwives Council	2014-2018	67%
12th	S.N.H.S.S, Sreekandeswaram	KERALA STATE	2012-2014	72%
10 th	S.N.H.S.S, Sreekandeswaram	KERALA STATE	2012	80%

AREA OF INTEREST

- ✓ ICU
- ✓ Cath Lab
- ✓ Operation theatre
- ✓ Paediatric nursing
- ✓ Neonatology
- ✓ Labour room
- ✓ Medical and surgical ward

EQUIPMENTS HANDLED

- Cardiac monitors
- Pulse oxymeter
- Incubator
- Nebulizer
- Syringe pump
- Infusion pump
- Glucometer
- ECG Machine
- Suction apparatus

JOB RESPONSIBILITIES

- Provide Individual Nursing Care for each patient according to the needs.
- Admitting patients.
- Initiate the nursing care process on all patients upon admission by recognizing changes in patient's condition and taking action as appropriate and recording the action.
- Orienting patients to their physical environment upon admission and there after necessary.
- Administer medication as ordered.
- Supporting patients and family emotionally
- Reporting any unusual incident occurrence
- Observing infection control policies

PERSONAL INFORMATION

Age : 22yrs
Date of Birth : 06/07/1996
Sex : Female
Marital Status : Single
Father's Name : Asokan.P
Mother's Name : Usha
Religion : Hindu
Caste : Ezhava
Nationality : Indian

LINGUISTIC SKILL

To Speak: English, Malayalam, Tamil and Hindi

To Read : English, Malayalam and Hindi

To Write: English, Malayalam and Hindi

DECLARATION

I hereby declare that the Information furnished above is true to the best of my knowledge

Place: Poocherikal P.O

Date: 8-6-18

Yours Faithfully

(AKSHAYA.A)

