



# SARATH LAL M.



## CAREER OBEJCTIVE

To excel in a suitable position by applying my academic and professional experience and strive towards fulfilling the responsibilities assigned to me.



## EDUCATION

- 2015 – 2017 **Master of business Administration**  
Farook Institute of Management  
Studies, Farook College  
Finance, Marketing
- 2012 – 2015 **Bachelor of Commerce, Finance**  
St. Joseph Institute of Management  
Studies, Devagiri
- 2010 – 2012 **Higher Secondary Education**  
Govt. Boys H. S. S. Parayanchery  
State Board – Kerala
- 2010 **S. S. L. C.**  
St. Joseph Boys H. S. S., Kozhikode  
State Board - Kerala

## INFO



### Name

Sarath lal M.



### Address

Sivam, Thyvalappil  
Palazhi – Pala  
Kozhikode - 673014



### Phone

+91 9526552656



### Email

sarath46lal@gmail.com

## PERSONAL DETAILS

Date of birth : 17 – 09 – 1993

Marital Status : Single

Nationality : Indian

## LANGUAGES KNOWN



Malayalam

Hindi

English

## SOCIAL



facebook - Sarath Sivdaz

<https://www.facebook.com/sarath.sivadas.142>



Linked in - Sarath Sivadas

<https://www.linkedin.com/in/sarath-sivadas-965400117/>



9526552656



## EXPERIENCE

Currently working as **Office Admin Cum Accounts Manager**  
at Team SIGNIN ( 2017 September onwards)

- 2014 – 2015 **Accounts trainee**  
Accountants Service Society  
Irinjalakuda, Kerala



## SKILLS AND EXPERTISE

**DPA** – Diploma in Professional Accounting  
Communication Skill  
Team Working Skill  
Interpersonal skill  
Reliable  
Result Oriented

Tally ERP9  
MS Office  
DTP

## PERSONAL INTEREST

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- Painting & Drawing
- Travelling
- Hearing music
- Crafts

## REFERENCES

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### Mr. Ahamed Riaz

Deputy Director  
FIMS, Farook College  
Mob: +91 9446477340

### Mr. Saravanan Daniel

Assistant Professor  
FIMS, Farook College  
Email: sarodanie@gmail.com



## ACADEMIC PROJECTS

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“A Study on Chit Finance With Special Emphasis on Kerala State Financial Enterprises Ltd, Thrissur.”

“A Study on Retailers Preference Towards Thai Group of Companies Product.”



## ACHEIVEMENTS

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Awarded for **Performance Excellence** in recognition of winning in management meets.

“**Finance Museum**” Coordinator in charge.

Participated in National Level Management meet hosted by Nehru College and won First prize for “**Best Management Team**”.

Won First prize in Poster making competition Conducted by “**Trainers for Tomorrow**” programme.

Attended One day Conference on “**Training and Development.**”

Honored with great Recognition for being “**Beyond The Call of Duty**” from Team SIGNIN 2017-2018



## SELF APPRAISAL

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I am a person who loves challenges and wish to excel in whatever I do. I am a person who actively seeks out progressively responsible roles where I can use my skills and learn new things. I believe that my honest nature and listening capabilities will make me a good team worker and also a team builder.

Date:

Place:

Sarathlal M.