

CURRICULUM VITAE

LEENA T P

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CAREER OBJECTIVE

To find a permanent position with a hospital or clinic where I can successfully utilize my experience in the field. I have an extensive background in gastroenterology and gastro surgery HDU and ward.

Profession: Registered Nurse & Registered Midwife

PROFILE:

PERSONAL DETAILS:

Father's Name : Mr. T V Poullose.
Date of Birth : 01/11/1988
Sex : Female
Religion : Christian , Jacobite
Marital Status : Single
Nationality : Indian
Languages Proficiency : English,Hindi & Malayalam

ACADEMIC QUALIFICATION:

Exam Passed	Institution	Board of Examination	Year of Passing	Division
10 th	Vidyadhiraja Vidyabhavan Senior Secondary School , Mekkad	CBSE	2004	63%
12 th	Vidyadhiraja Vidyabhavan Senior Secondary School , Mekkad	CBSE	2007	65%

PROFESSIONAL QUALIFICATION:

Qualification	Institution	University	Year Of Passing	Division
B.Sc. Nursing	Mar Baselios College Of Nursing, Kothamangalam	M G University ,Kerala	2014	65.30%

REGISTRATION DETAILS :

Registration Council	Registration No.	Registration Date
Kerala Nursing Council, KERALA	KL03201503955	05/05/2015

CONFERENCE ATTENDED:

- **BLS (Basic Life Support Provider Course)**

WORKING EXPERIENCE:

Duration	Name of Institution	Designation	Department	Bed Capacity
12/01/2015 to 20/12/2017	Medanta The Medicity ,Gurgaon	Staff Nurse	Gastroenterology	37

EMPLOYMENT HISTORY:

Worked with this hospital from 12/01/2015 to 20/12/2017. This is a JCI & NABH accredited 1500 bedded Multi Super Specialty Hospital, with all Modern Facilities. This also include 50 Fully Equipped Operation Theater, One CTVS ICU, Cath Lab, NICU, CCU, MICU, SICU, NICU, PICU and 30 bedded Emergency Facilities. The Hospital consists other therapy Unit like Orthopedic Nephrology, Urology, Neurology, General Surgery, plastic Surgery, ENT, Dialysis, general Medicines, oncology, gastroenterology department , & Dental Facility.

COMPUTER KNOWLEDGE

- Basic Computer Knowledge
- E-His

EQUIPMENTS USED

- ECG Machine
- Pulse Oximeter
- Steam Inhaler
- Suction Apparatus
- Syringe Pump
- Alpha Bed – Auto logic
- Nebulizer
- Humidifier
- Infusion Pump
- Oxygen Cylinder
- DVT Pump

DUTIES & RESPONSIBILITIES:

- To provide a good standard of nursing care which will promote the health and recovery of the patient as well as establishing a good professional relationship with working colleagues.
- Recognize And respect the role of patients and clients as partners in their care.
- Deliver nursing care without prejudicial behavior.
- Maintain appropriate professional boundaries in the relationship with patients and clients.
- Direct care towards the prevention and relief of suffering at all times
- Respect the patients and clients autonomy
- Admit and discharge patients as per the policy
- Maintain and update all relevant records
- Prepare accompany patients for any special investigations
- provide psychological support to the patients
- Post operative care
- Emergency Nursing
- Management During Intubations
- General Care of the patient

MANAGEMENT LIKE:

- ❖ Cardiac Arrest

- ❖ Respiratory Arrest
- ❖ Gastro Surgery
- ❖ Pre and Post Endoscopy Cases

SPECIALISE PROCEDURES

- Follow Aseptic Techniques
- Checking Inventory
- Assisting procedures eg. MRI scan, CT Scan, Endoscopy, Ascitic Tapping, CVP Insertion, Arterial Line, Intubation, Tracheostomy Care etc
- BIPAP patient care
- Administration of Narcotic medicines and its recordings
- Administration of medication in correct dose on time to the right patient.
- Picc Line, PTBD, Removal of Drain, PEG Insertion, Blood Transfusion, NJ Insertion, ERCP
- Follow Doctor's orders and maintain records & report.
- Entering the medication and investigation in the computer
- Evaluate effective communications.
- Colostomy Care
- Ryles Tube feeding
- Surgical Dressing
- Endotracheal Tube Insertion
- CVP Line Insertion
- Assisting CPR
- Peripheral Line Insertion

NURSING SKILLS

- Handling Syringe pumps and Infusion pumps
- Peripheral line insertion and giving drugs through lines.
- Suctioning
- Insertion of Ryles Tube and Ryles Tube Feeding.
- Insertion of Foleys Catheter
- Fever Management
- Maintain Medical and Surgical Asepsis

- Maintain Records like Intake and Output, Vital Signs, Patient Assessment, Pain Assessment
- Blood and Blood product Transfusion
- Care during Cardio Respiratory Arrest

TYPE OF PATIENT HANDLED

All types of patients handled in our unit mainly Gastroenterology and gastro surgery patients.

DECLARATION:

I hereby declare that the information given in this C V is accurate and fair reflection of my abilities. It is my wish to work in your esteemed organization where I believe I can fully utilize and further develop my nursing skills and experience.

Yours sincerely,

Leena T P