

SHILPA BENNY
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shilpabenny@ymail.com



AN ASPIRING PROFESSIONAL IN THE FIELD OF ACCOUNTS & FINANCE

PROFESSIONAL SNAPSHOT

Highly motivated and dedicated with a strong drive for success. Having insight leadership skills guides to work by initiatives and pleased to be as a part of a team. Optimistic with a desire for further magnification and have the passion and enthusiasm to achieve worthy results within the chosen field.

Grateful to serve the organization with delight and excited to spring the knowledge persuaded.

PROFESSIONAL EXPERIENCE

- Worked as **Accounts Assistant** at Mulanthuruthy, Cochin from September 2017 to February 2018.
Key responsibilities:
 - ✓ processing of purchase bills
 - ✓ Processing & clarifying cash related activities.
 - ✓ Salary, wages, incentives, allowances, TA calculations

EDUCATIONAL QUALIFICATION

2017	B.Com With Computer Applications from B.P.C College, MG University- 75%
2016	Foundation Course (CS) , The Institute Of Company Secretary Of India.
2014	Plus Two, Commerce With Computer Applications -91%
2012	SSLC - 85%

TECHNICAL SKILLS

- Languages Known : C, HTML
- Accounting Software : Tally ERP9
- Operating Systems : Windows, Linux.
- Tools : Microsoft Power point, Microsoft Excel, Microsoft Word

PERSONAL INTERESTS

- Reading
- Travelling

CAREER HIGHLIGHTS

- Event Coordinator (BUIZ QUIZ-2015,Department Fest,B.P.C COLLEGE, Piravom)

PROJECTS DONE

- A Study on “Consumer Perception Toward Online Shopping” main project in Degree.

LANGUAGES KNOWN

English : Read, Write, Speak
Malayalam : Read, Write, Speak
Hindi : Read, Write

PERSONAL DETAILS

Father : KM Benny
Address : Kalapurakal House,
Perumpilly PO, Mulanthuruthy,
Ernakulam
Date of Birth : 15.04.1996
Gender : Female
Marital Status : Single
Nationality : Indian

PASSPORT DETAILS

Passport Number : R9582580
Date Of Issue : 06/02/2018
Date Of Expiry : 05/02/2028

DECLARATION

I hereby declare that the information stated above are true, correct and complete to the best of my knowledge.
I look forward to the opportunity to discuss my credentials and how my expertise can help your organization.

Place : Mulanthuruthy
Date : 03-04-2018

Shilpa Benny