

From,

Ms.ANJU JOSEPH

Areeckal(h)

Pravithanam p.o

Pravithanam

Kottayam dist,palai,kerala

SUBJECT:APPLICATION FOR THE POST OF STAFF NURSE

RESPECTED SIR/MADAM,nursing and midwifery from,

I ANJU JOSEPH completed my BSC NURSING from INSTITUTE OF NURSING EDUCATION,School of medical education.I kindly request you to consider my application for the post of staff nurse.

If given an opportunity,I am confident I will carry out my duties to fulfill commitment and satisfaction of my superiors.I hereby enclosed my detailed curriculum vitae for you kind pursuit.

Anticipating positive reply from your side at the earliest.

Place:palai

Date:

thanking you

your's faithfully

ANJU JOSEPH

# CURRICULUM VITAE



## OBJECTIVES

Seeking a growth oriented and challenging carrier in nursing and patient care in professional reputed hospital where I can apply my knowledge and skills to the best of my ability

## PERSONAL DETAILS

Name	:	Anju Joseph
Fathers name	:	A.M. Joseph
Date of birth	:	25/11/1992
Gender	:	Female
Religion&caste	:	Christian,Roman catholic
Nationality	:	Indian
Languvages known	:	English,Hindi,Malayalam
Computer knowledge	:	Average

## CONTACT DETAILS

Present&permanent address	:	Areecal(h) Pravithanam p.o Pravithanam.kottayam dist, Palai.pin – 686651 Kerala,india
Contact no	:	8005470710,
E_mail	:	<a href="mailto:anjujoseph2011@gmail.com">anjujoseph2011@gmail.com</a>

## PERSONAL STRENGTH

- Sincerity
- Self confidence
  - Communication skills
  - Responsibility
  - Adjustability
  - Punctuality
  - Hard working
  - Patience

## ACADEMIC QUALIFICATION

Qualification	Board	Institution/school	Year of passing
S.S.L.C	Board of Public Examination	St.Michael's h.s.s	2008
Plus two	Board of Higher Secondary Examination	St.Antony's h.s.s	2010

## PROFESSIONAL QUALIFICATION

Qualification	Name of the school	Board	Year of passing
BSC NURSING	Institute of nursing education,school of medical education,Regional center,Angamaly	MG University	2015

## AWARDING BODY

KERALA NURSING COUNCIL

## PROFESSIONAL REGISTRATION

Registered with kerala state nursing council as a registered nurse(KL03201504854)

## PROFESSIONAL EXPERIENCE

1.Name of the hospital : REGENCY HEALTH CARE LTD,KANPUR

It is a 170 bedded and leading Multispeciality hospital in Kanpur.It is NABH and NABL certified tertiary care hospital in the city of Kanpur,uttar pradesh.The biggest hospital in the zone of the hospital. It consist of more than 30 department with modern equipments for investigations.

2.Duration of experience : July 2015-still continueing

3. Destination : staff nurse

4. Years of experience : 2 year and 3 month

### 5.DUTIES AND RESPONSIBILITIES

- Admission,Discharge and transfer of patientsand maintaining their records
- To maintain aseptic techniques
- Provides professional nursing care
- Prepare pts for medical procedures
- Assist in neonatal & paediatric procedures likeintubation&mechanical ventilation,iv cannulation,ABG analysis,blood exchange,chest tube insertion,surfactant administration,central line insertion,lumpar puncture,bone marrow aspiration,peritoneal dialysis,bronchoscopy

### 6.CASES ENCOUNTERED

- PT,LBW
- MAS,RDS
- HIE ,EONS
- Hypoglycaemia
- NNHB
- TOF,Duodenalatresia,biliary atresia
- DKA
- Poisoning
- Head injury

- Burn
- Tb, Pleural effusion, liver diseases, ARDS, Pneumonia, renal failure
- Care of the pts with paraplegia

#### 7. EQUIPMENTS HANDLED

- Ventilator, Defibrillator, IABP Machine, Cardiac monitor
- BIPAP, B-CPAP, HIGH FLOW
- Infusion pump, glucometer, infusomat, nebulizer
- Chest tube & Water seal drainage system

#### REFERENCES

- MR. AKSHY BAJAJ

HR & QUALITY Department

Regency hospital ltd, Kanpur

Ph: 0512-242201-10

- DR. ARAVIND K SINGH

MD(PAEDIATRICS) Neonatology & paediatrics

Regency hospital ltd. Kanpur

Ph : 7351535163

- DR. TARUN CHANDRA

MD(PAED), FNB, PAEDIATRIC CRITICAL CARE

Regency health care ltd, Kanpur

PH : 9513431718

## DECLARATION

I hereby declare that all the above said statements are true and correct to my knowledge and belief

Place ; Kerala

Date ;

ANJU JOSEPH



No. H 330976



GOVERNMENT OF KERALA

SECONDARY SCHOOL LEAVING CERTIFICATE EXAMINATION

Name : ANJU JOSEPH

Register Number : 410210 Month & Year : MARCH 2008 No. of Chances : 1

This is to certify that the candidate herein has appeared for the SSLC Examination and secured the following Grades



Subject	Grade	Grade in words
First Language Paper - I Malayalam	A	A Only
First Language Paper - II Malayalam	A+	A Plus
English	A	A Only
Hindi	A	A Only
Social Science	C+	C Plus
Physics	A	A Only
Chemistry	A	A Only
Biology	B+	B Plus
Mathematics	C+	C Plus
Information Technology	A+	A Plus

GENERAL EDUCATION DEPARTMENT  
SECONDARY SCHOOL LEAVING CERTIFICATE  
(Issued under the Authority of the Government of Kerala)

Name of School  
ST MICHAEL'S H S PRAVITHANAM, PRAVITHANAM P O

Admission No. 12100

- Name : ANJU JOSEPH
- Name in Regional Language : അഞ്ജു ജോസഫ്
- Sex : FEMALE
- Date of Birth (in figures) : 25/11/1992  
(in words) : TWENTYFIFTH NOVEMBER NINETEEN NINETY TWO
- Religion and Caste (as per the Admission Register of the School) : CHRISTIAN, RCS
- Place of Birth : PALA
- Nationality : INDIAN
- Name of Father : A.M.JOSEPH
- Name of Mother : ACHAMMA
- Name of Guardian : A.M.JOSEPH
- Home Address (as specified in the Admission Register of the School at the time of Admission) : AREECKAL, PRAVITHANAM P.O., KOTTAYAM - 686651.
- Identification Marks :
  - A BLACK MOLE ON THE RIGHT SIDE OF THE NOSE.
  - A BLACK MOLE ON THE RIGHT FOREARM.

GRADE RANGE

A+	90% and above	Outstanding	B	60% - 69%	Good	D+	30% - 39%	Marginal
A	80% - 89%	Excellent	C+	50% - 59%	Above Average	D	20% - 29%	Need Improvement
B+	70% - 79%	Very Good	C	40% - 49%	Average	E	Below 20%	Need Improvement

(i) Grades are on nine-point scale

(ii) Minimum Eligibility for higher study is D+ Grade for each Paper.



*Mathewkutty George*  
4/6/08  
Mathewkutty George  
Name & Signature of the Head of the Institution with Date  
St. Michael's H.S. Pravithanam.



Don't laminate or put in plastic cover

Eligible for Higher Studies

*M.K. Sivankutty*  
M.K. SIVANKUTTY

SECRETARY  
Board of Public Examinations, Kerala





**GOVERNMENT OF KERALA**  
**BOARD OF HIGHER SECONDARY EXAMINATION**  
**HIGHER SECONDARY EXAMINATION**

No. HSE, **104510****CERTIFICATE**Register  
Number**6108201**

This is to certify that Mr /Ms **ANJU JOSEPH** appeared for the **HIGHER SECONDARY EXAMINATION**  
 (..... **SCIENCE** ..... **GROUP**) held in **MARCH 2010** He/She is **ELIGIBLE** for higher studies.

The Scores and Grades obtained by the Candidate are shown below:

SUBJECTS	FIRST YEAR			SECOND YEAR				GRAND TOTAL				Grade Obtained	Grade in Words
	CE	TE	Total	CE	PE	TE	Total	CE	PE	TE	Total		
<b>PART I ENGLISH</b>	20	47	67	20	—	49	69	40	—	96	136	<b>B</b>	<b>B only</b>
<b>PART II HINDI</b>	20	62	82	20	—	77	97	40	—	139	179	<b>A</b>	<b>A only</b>
<b>PART III (Optionals) PHYSICS</b>	20	31	51	20	39	40	99	40	39	71	150	<b>B+</b>	<b>B plus</b>
<b>CHEMISTRY</b>	20	37	57	20	40	52	112	40	40	89	169	<b>A</b>	<b>A only</b>
<b>BIOLOGY</b>	19	38	57	20	40	43	103	39	40	81	160	<b>A</b>	<b>A only</b>
<b>MATHEMATICS</b>	20	59	79	20	—	58	78	40	—	117	157	<b>B+</b>	<b>B plus</b>

Eligibility for Higher Studies : D+ Grade or above for all subjects



Place : Thiruvananthapuram

Date : **12-05-2010**
**SECRETARY**

Board of Higher Secondary Examinations,  
 Government of Kerala



# Mahatma Gandhi University

(Established by Kerala State Legislature by Notification No. 3431/Leg.CI/85/Law, dated 17<sup>th</sup> April 1985)

## CONSOLIDATED MARK LIST

Book No. : 26  
Serial No. : 56  
Section : ~~EI-XVIII~~ / EI-XXVIII



KOTTAYAM,  
Dated : 30 SEP 2015

### MEMORANDUM

The following marks were awarded to Shri /Smt. Anju Joseph  
(Reg. No. 5201) at the Final Year B.Sc. Nursing Degree Examination held in March 2015.

SUBJECTS	Marks awarded	Minimum marks required for a pass	Maximum Marks
<b>PART I - NURSING - IV</b>			
<b>Paper I Obstetrical Nursing Including Gynaecological Nursing</b>			
Written: University Marks	56	50	100
Class Average	37	25	50
Practical and Oral: University Marks	66	50	100
Class Average	39	25	50
<i>Reg No: 40103/October 2014</i> Total	198	150	300
<b>Paper II Community Health Nursing II</b>			
Written: University Marks	67	50	100
Class Average	34	25	50
Practical and Oral: University Marks	66	50	100
Class Average	34	25	50
Total	201	150	300
<b>PART II EDUCATION AND ADMINISTRATION</b>			
<b>Paper I Nursing Education</b>			
Written: University Marks	54	50	100
Class Average	38	25	50
<i>Reg No: 40103/October 2014</i> Total	92	75	150
<b>Paper II Management of Nursing Services and Education</b>			
Written: University Marks	52	50	100
Class Average	38	25	50
<i>Reg No: 40103/October 2014</i> Total	90	75	150
IV Year Total	581	450	900
Total Marks awarded in I Year	632	525	1050
" II Year	532	425	850
" III Year	654	500	1000
Grand Total I, II, III & IV Year	2399	1900	3800
Grand Total in Words	Two Three Nine Nine		

Marks entered by Jayasee

Marks checked by [Signature]

Section Officer [Signature]

Asst. Registrar [Signature]

Ps3/01/MB/2013dt.23/7/2014.70X100

[Signature]  
CONTROLLER OF EXAMINATIONS



KL03201504854

# Kerala Nurses And Midwives Council



## REGISTRATION CERTIFICATE



This is to certify that

**ANJU JOSEPH**

having undergone a programme at

*Institute of Nursing Education, School of Medical Education,*

*Regional Centre, Angamaly, Ernakulam*

*from July 2010 to September 2014*

has passed the examination for B.Sc. Nursing conducted by the

*Mahatma Gandhi University*

in *March 2015* and is permitted to practice as a Nurse and Midwife under  
the provisions of the Nurses and Midwives Act, 1953.

The number assigned to her in the Register is **KL03201504854**

dated **5th December 2015** valid upto **4th December 2020**.

Thiruvananthapuram

Dated: 05-12-2015

Registrar

Kerala Nurses and Midwives Council

PROF. VALSA. K. PANICKER

Registrar

Kerala Nurses and Midwives Council

Red Cross Road

Thiruvananthapuram-695 035

0022174



Register No. 40103 October 2014  
Month & Year 5201 March 2015

# Mahatma Gandhi University

(Established by Kerala State Legislature by Notification No. 3431/Leg.C1/85/Law, dated 17th April 1985)



## FACULTY OF MODERN MEDICINE

*The Syndicate of the Mahatma Gandhi University*

*hereby makes known that*

*Anju Joseph*

*has been admitted to the*

*Degree of Bachelor of Science in Nursing*

*he/she having been certified by duly appointed examiners to be qualified to receive the same, and having been by them placed*

*in the Second class*

*at the examination held in March 2015*

*Given under the seal of the University.*

Priyadarsini Hills  
Kottayam - 686 560  
Kerala, India

9 September 2016



Vice-Chancellor



# Mahatma Gandhi University

*School of Medical Education, Regional Centre, Angamaly*

Municipal Buildings, Railway Station Road - 683572

Phone : 0484 - 2455946, 2459345, Fax No. 0484 2455946

E-mail: smeangedu@gmail.com

No.SME-RC/ANG/NURSING/2015

Dated:- 09-01-2015.

## COURSE COMPLETION CERTIFICATE

This is to certify that Ms ANJU JOSEPH has completed the Four year BSc Nursing Degree course from the School of Medical Education, Mahatma Gandhi University, Regional Centre, Angamaly. She belongs to 2010 batch of admission. The duration of the course is four years divided into eight equal Semesters.

It is also certified that the candidate is waiting for the result of the final year examination of the said course conducted by Mahatma Gandhi University, Kottayam.

Her character and conduct are good during the course of study.

This certificate is issued as per the request of the student.



REGIONAL DIRECTOR

**REGIONAL DIRECTOR**  
*School of Medical Education*  
**M. G. University, R. C.**  
**Angamaly - 683 572**



# Mahatma Gandhi University

(Established by Kerala State Legislature by Notification No. 3431/Leg.CI/85/Law, dated 17<sup>th</sup> April 1985)

Book No: 35

KOTTAYAM - 686 560

Folio No: 78

Dated: 30 SEP 2015

Reg. No: 40103/October 2014  
&  
Year 5201/March 2015



## PROVISIONAL CERTIFICATE

Certified that Shri/ Smt. *Anju Joseph*  
has passed the *B.Sc. Nursing*  
Degree Examination in *Second*  
Class in the Faculty of *Modern Medicine.*

Section : *E1 XXVIII*  
Prepared by : *Jayasree*  
Checked by : *[Signature]*  
Section Officer : *[Signature]*

*[Signature]*  
**ASSISTANT REGISTRAR (EXAMS-VI)**  
FOR CONTROLLER OF EXAMINATIONS

# Indian Academy of Pediatrics



## Certificate

*This is to certify that*

*Ms. Anyu Joseph*

*has successfully completed the  
IAP Basic Life Support Course  
(Provider Level)*

*conducted*

*at 7 Air Force Hospital on 06 Dec 2015*



**Dr. Jayashree Muralidharan**  
National Convener, IAP ALS Group

**Dal Singh**  
Air Director  
Air Officer Commanding  
7 Air Force Hospital  
Course Director



Date: 14.02.2018

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that **Ms. Anju Joseph** has worked as a 'Staff Nurse' from 12.07.2015 to 13.02.2018 in Regency Hospital Ltd., which is an NABH & NABL accredited Super-Specialty Corporate Hospital. Regency Hospital Ltd. It is a leading healthcare provider in private sector in the state of Uttar Pradesh and is well positioned as tertiary care referral centre catering to the region.

During Anju's tenure, she performed her duties in NICU & PICU. Her work and conduct was found to be good.

We wish her success in all her future endeavors.



**Akshay Bajaj**

**AGM - HR**



## TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. ANJU JOSEPH (EMP:2603) has been working in Regency Hospital Ltd., Kanpur in the Department of NICU & PICU as a Staff Nurse from 12 JULY 2015 to 13 FEB 2018.


Regency Hospital Ltd. is a NABH & NABL Certified 170 bedded, Multi-specialty tertiary care hospital in the city of Kanpur, Uttar Pradesh the biggest hospital in the zone of the Hospital. The hospital has 8 Bedded PICU and 10 bedded NICU that is equipped with Ventilators and multi-para monitors.

She assisted in all pediatric and neonatal procedures like intubation and mechanical ventilation, IV cannulation, ABG analysis, Bronchoscopy, Bone marrow aspiration, chest tube insertion, Blood exchange transfusion, Central line insertion and arterial line insertion, Surfactant administration, ABG analysis and Peritoneal dialysis and lumbar puncture procedures etc.

She has been hardworking, sincere and efficient staff during her tenure in Regency Hospital Ltd. It gives me immense pleasure in recommending her as talented Staff Nurse in whichever Hospital she joins.

DATE: 13-02-2018

PLACE: KANPUR

  
Authorized Signature  
**Dr. Tarun Chandra**  
MD, FNB (Ped. Critical Care)  
Reg. No. 55330, UMPCA