**Emmanuel Sarin P.J**

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**Career objective**

To acquire a challenging career with a solid company utilizing the opportunity to offer proven and developing skills within the company.

**Organizational Exposure**

* **Executive HR, Wipro LTD, Kochi**

Since June’16

**Key Deliverables**

* Coordinating campus events.
* Mobilising interview panels.
* Short listing fresher candidate according to their qualification.
* Offer generation.
* On boarding.
* Query Resolution.
* Onsite hiring support.
* **Executive HR, Muthoot Capital Service, Kochi**

From October 2015 – June 2016

**Key Deliverables**

* Recruitment (lateral/Job fairs)
* Merit rating/Appraisal
* Organising employee engagement programs
* Onboarding
* Conducting induction and training
* Exit interview
* Full and final settlement

**Projects**

* “A study on causes of employee attrition with special reference to Lazza ice-creams, Cochin” at Lazza ice-creams, Kadavanthara, Cochin
* “A report on Kristal Group” (organizational study) at Kristal Groups, Bangalore

**Academics**

* MBA specialized in Human Resource from SNGIST, N.Paravur (MG University, Kerala), 2015
* B.A in Economics from St. Paul’s College, Kalamassrey (MG University, Kerala), 2013

**Academic Highlights**

* 1st runner up in marketing game conducted at KMM College, INVICTUS 2013 all India level management fest.
* Arts sectary of college union St. Paul’s College, Kalamassery.
* Participated in a short term course on Basic counselling course jointly organized by Shanthitheeram counselling centre and SNGIST on 13th, 14th & 19th January 2015
* National Seminar on INNOVATION & STRATEGIC BUSINESS PRACTICES at SNGIST on 15th and 16th October 2014.
* Entrepreneur ship and business plan work shop at XIME Kochi in associated with IIM Ahmedabad on 2014.
* Member of college football team (SNGIST, St. Paul’s)

**Soft skills**

* Good Interpersonal skills.
* Flexibility.
* Negotiation skill

**Hobbies**

* Photography
* Travelling.

**Personal information**

Address : Puliparambil House, Maradu P.O, Martinpuram, 682304, Kerala

Date of Birth : 02-04-1993

Languages Known : English (proficient), Malayalam (expert), Hindi (Speak able), Tamil (Speak able),