



## **RESUME**

### **ARYA.P.S**

“Swarasree” Pazhuparambil House,  
Eroor South.P.O,  
Tripunithura, Ernakulam. Pin.682306  
Ph: 8129478462, 9495996996  
Email: [aryapsunil30@gmail.com](mailto:aryapsunil30@gmail.com)

## **OBJECTIVE**

Seeking to be a professional in prestigious organizations where I can share and expand my knowledge and skills, and to be part of a team that helps to achieve the organization success

## **ACADEMIC PROFILE**

<b><i>CERTIFICATES/ DEGREE AWARDED</i></b>	<b><i>NAME OF INSTITUTION</i></b>	<b><i>BOARD/ UNIVERSITY</i></b>	<b><i>MONTH &amp; YEAR OF PASSING</i></b>	<b><i>PERCENTAGE OF MARKS</i></b>
<b>SSLC</b>	S.N.D.P.H.S.S UDAYAMPEROOR	STATE BOARD	MARCH 2008	70%
<b>PLUS TWO (COMMERCE)</b>	S.N.D.P.H.S.S UDAYAMPEROOR	Higher Secondary Board	MARCH 2010	72%
<b>B.COM (CO-OPERATION)</b>	N.S.S COLLEGE TRIPUNITHURA	M.G UNIVERSITY	SEPTEMBER 2013	52%
<b>MBA (FINANCE)</b>	Distance Education	BHARATHIAR UNIVERSITY	MARCH 2017	60%

## **TECHNICAL SKILLS**

- Diploma In Professional Accounting (D.P.A)
- MS Office (MS Word, MS Excel, Powerpoint)
- Data Entry
- Tally (9.1)

## **PROFESSIONAL EXPERIENCE**

- 5 Months experience as Process Associate in Docustream Technologies at CSEZ Kakkanad
- 6 Months experience as executive in Popular Hyundai, Vyttila

## **LINGUISTIC ABILITIES**

To speak : Malayalam, English

To write : Malayalam, English

## **KEY SKILLS**

- Social and Friendly nature
- Positive thinking
- Confidence
- Leadership Quality
- Punctuality
- Target achieving ability
- Sincerity
- Communication skills

## **PERSONAL DETAILS**

Age & Date Of Birth : 24, 30-09-1992  
Gender : Female  
Nationality : Indian  
Religion & Caste : Hindu, Ezhava  
Marital Status : Single  
Father's Name : Sunilduth. P.P  
Father's Job : Mechanic  
Permanant Address : Pazhuparambil "Swarasree"(H)  
Eroor (S) P.O  
Tripunithura  
Ernakulam

## **DECLARATION**

I hereby declare that all the above details are true and correct to the best of my knowledge.

Place: Tripunithura

Date:

**ARYA. P. S**