

BENSON BENNY

KURUPPATH HOUSE, OLANAD, VARAPUZHA

PO,

RESUME

PIN 683517

CONTACT DETAILS: +91 8129491633

Email id: Bennybenson10@gmail.com

PERSONAL PROFILE

A reliable, capable and resourceful individual, my objective is to create a truly competitive arena wherever I work, I want to bring my enthusiasm and sense of confidence to the organization and to the people I work with. Currently looking to join a company that rewards hard work and provide opportunities to grow as finance professional.

DOB : 08/02/1991

Religion : Christian

Caste : Latin catholic

CARRER HISTORY

- ❖ Working as Accounts Assistant in VPS Lakeshore hospital & Research centre Pvt Ltd. From August 16th 2017 .
- ❖ Worked as Junior Accountant in Lumiere organic ventures pvt ltd. From January 3rd 2015 to April 9th 2017.
- ❖ Worked as Accounts Assistant in Asianet Satellite Communications Ltd. From December 1st 2012 to December 31st 2014.

JOB TITLE

- ❖ Bank reconciliation, Vat filing, TDS Calculation, PT filing, Payroll preparation, Daily Account book maintaining, Tally entry, Petty cash dealing and Cashier, Daily cash Book maintaining.

KEY SKILLS

- ❖ Adhering to the work environment and building a good rapport with staff
- ❖ Languages known : English , Malayalam and Hindi
- ❖ Knowledge in basic software packages :Microsoft Excel and Microsoft Word and Tally

TRAINING

- ❖ Proficient in Tally ERP 9
- ❖ MS Office

ACADEMIC

- ❖ Bachelor of Commerce
M.G University – Lakshmi college N Paravur(2012)
- ❖ VHSS –Govt. VHSS Kaitharam (2008)
- ❖ SSLC – (2006)

DECLARATION

- ❖ I hereby declare that the above particulars are true and correct to the best of my belief and knowledge

Date:

Place: Varapuzha

Benson Benny