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| **AKHIL XAVIER**akhilxavier141@gmail.com Mob:+917736695956**Present Address**Komaroth (H)CBI road KathrikadavuKaloor P.OKochi -682017.Kerala**Personal Details****DOB**: 04-10-1995**Sex**: Male**Marital Status**: Single**Nationality**: Indian**Languages known:**English, Malayalam(Read, Write & Speak) | RESUMECAREER OBJECTIVEA position in a recognized organization that seeks an ambitious and carrier conscious person where acquired skills and knowledge will be utilized towards continued growth and development.ACADEMIC QUALIFICATION

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| **COURSE** | **YEAR**  | **BOARD/UNIVERSITY** | **SPECIALIZATION/DISCIPLINE** | **MARK** |
| BCOM | 2016 | MG UNIVERSITY | FINANCE AND TAXATION |  \_ |
| PLUS TWO | 2013 | HIGHER SECONDARY EDUCATION, KERALA | COMMERCE, COMPUTER  | 73% |
| SSLC | 2011 | SECONDARY EDUCATION, KERALA | SSLC | 79% |

SKILLS* Knowledge on **MS office**.(word and excel)
* Knowledge on Tally
* Knowledge on GST
* Well versed with internet and other applications.
* Presentation skills andtarget orientated.

PROFESSIONAL STRENGTH* Good team player and ability to handle multiple tasks
* Goal oriented and ready to take initiatives
* Ability to work in a target based environment.

**WORKING EXPERIENCE** * 13 months office staff in Pan India Logistics.
* 1 year work experience in Audit training and GST in Abraham & Jose

 Chartered Accountants* 2 months contract staff in MalayalaManorama.

**ACHIEVEMENTS*** A level certificate of National Cadet Corps
* State level Certificate of Kalakshetram.

DECLARATION I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.Date : 08-03-2018Place :Kaloor **Akhil Xavier** |