From

 Shalja S Kumar

 Vettimoottil[H]

 Naranganam W P O

 Pathanamthitta Dist

 Kerala-689642

To

 Sub:Application for the post of ‘’Staff Nurse”

Respected Sir/Madam

 May I seek challenging opportunity in your esteemed hospital as a Staff Nurse from reliable source I came to know that there is vacancy in your hospital. So I am applying for the post of Staff Nurse .

I here enclosed my bio-data with this;look forward to your valuable reply

Thanking you

 Yours obediently

Date:

 Place Shalja S Kumar……..

RESUME

SHALJA S KUMAR

Contact No:8330893958

Mail Id:shaljasasikumar1995@gmail.com

 Objectives

Seeking a position as a nurse in a reputed hospital where I could serve to the patient and help the organization in building a good image.

 Qualification

* Done bachelor of nursing from Mercy College of Nursing in year 2013-2017
* Passed senior secondary from ST.THOMAS HSS KOZHENCHERRY with science-biology subject in year 2013 with 71%
* Passed secondary education from ST.MARYS GHS KOZHENCHERRY in year 2011 with 79%

 Training

 Completed training for

1. 8 months in Thaluk Hospital ,Kottarakkara
2. 1 month in C.M Hospital ,Pandalam
3. 1 month in Peroorkkada Mental Hospital
4. 1 month in Thuvayoor Mental Hospital
5. 1 week in Regional Cancer Centre ,Thiruvananthapuram
6. I have 4 years training experience from Mercy Hospital (350 bedded)with all specialty

Learning’s include

* Helping the doctors in checking the patient
* Performing basic checkups like vital signs, weight check etc.
* Attending basic treatments like bandage, injection, dressing etc.
* Daily checkup of patient
* Responsible for giving medication to the patient
* Assisting senior doctors in operations
* Give adequate care in ICU patient

Personal Skills

* Polite and soft in nature
* Good sense of humor
* Can manage the problem easily
* Good decision maker
* Responsible in work
* Dedicated, sufficient and hardworking
* Being trustworthy

Hobbies

* Watching Movies
* Listening Music
* Reading books
* Cooking
* Travelling

Extra Curricular Activities

Organize blood donation camp

Organize Medical camps in rural area

Conducted awareness class in rural people

Active participant in palliative care unit

Personal Details

Date of birth : 15-08-1995

Language : English, Hindi, Malayalam

Address : VETTIMOOTTIL(H)

 NARANGANAM (W) P.O

 PATHANAMTHITTA

 PIN:689642

 BIO-DATA

Name : SHALJA S KUMAR

Father’s Name : V.N SASIKUMAR

Date of Birth : 15-08-1995

Marital Status : Unmarried

Permanent Address : Vettimoottil (H)

 Naranganam (W) P O

 Pathanamthitta

 Kerala

 Pin:689642

Religion & Caste : Hindu,Ezhava

Nationality : Indian

ADHAAR NO : 527261446033

Academic Qualification : Bachelor of nursing from MERCY

 COLLEGE OF NURSING in year 2013-2017

 (Kerala University of Health Science)

 : Passed Senior Secondary from ST.THOMAS HSS

 KOZHENCHERRY with Science-biology with 71%

 : Passed secondary from ST. MARYS GHS

 KOZHENCHERRY With 79%

Language Known : English , Hindi ,Malayalam

Contact Details : Phone No 8330893958

 Email : shaljasasikumar1995@gmail.com

I hereby declare that the above given information is true and correct to the best of my knowledge

 SHALJA S KUMAR