

Arathy Ashok

Geetha Bhavan, Valamchuzhi,
Pathanamthitta, Kerala, India.

Age : 27 years.

DOB : 28- 04 -1989

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Nationality : Indian

Personal Statment

I am a keen planner, even when I was a kid, I was fond of planning family vacations and I did find that feeling overwhelming, when everything you planned works out as clean as a whistle. To me that was the most satisfying feeling that I could remember. So I decided to do that job which gives me immense pleasure and satisfaction, being a part of this large and humungous Tourism Industry.

Area of Experience

Being a hospitality management student as part of our curriculum, I did internships cum project in different fields including Travel and Tour Company, Hotel and Production Company.

- a) Two month internship at Vallabhdas Kanji Limited, Kundanur, Cochin -
Assessment of Quality of Work Life
- b) One month internship at TCI (Travel Corporation (India), Thomas Cook, Cochin -
Preferences of French and German Guests
- c) Two Months internship at Gokulam Park, Cochin -
Optimization of Usage of Linen
- d) One month internship at Wheels India Limited, Chennai -
Training and Development at Wheels India Limited

Career History

Worked as the reservation Assistant for CGH hotels, willingdon Island, Cochin, Kerala, India	October 8th 2013 - June 6th 2014
Working reservation in charge for Vythiri Resort - Wayanad, Kaav Safari Lodge - Kabini and Ibnii Spa Resort-Coorg.	2 Years experience.

Area of Interest

Sales Co Ordinator , Administration Assistant , Reservation Supervisor

Academic Qualifications

Year	Specialization	Institution	University/Board	Percentage
2010-2012	Master of management in hospitality	Marian College, kuttikanam	Mahatma Gandhi University	67%
2007-2010	B.A.English Literature	Catholicate college, Pathanamthitta	Mahatma Gandhi University	56%
2005-2007	Plus Two, Humanities	Catholicate higher secondary school, Pathanamthitta	Higher Secondary board	74%
2004-2005	SSLC	Catholicate higher secondary school, Pathanamthitta	Kerala board	65%

Extra Certification

PGDHO
(Post Graduate Diploma in Hotel Operations)
is an add on course which covers the following areas.

- a) Front Office,
- b) Housekeeping,
- c) Food and Beverages Production,
- d) Service.

Achivements

- a) Worked as an assistant investigator for the Idukki district tourism project held in collaboration with Marian college and Kerala government.
- b) Elected as the College Union Counselor of Marian Collage, Kuttikanam.
- c) Participated in Xenious management fest conducted by Master of Management in Hospitality department. It was an intercollegiate fest conducted in the month of November 2011.
- d) Best employer of the year 2016 - 17
- e) Active participation in Kerala Travel Mart 2016
- f) Participated in Splash (Wayanad Monsoon Carnival 2017)

Strengths

- a) Computer proficiency in Microsoft PowerPoint and Microsoft Excl.
- b) Fluent in English and Malayalam,
- c) Proficient in social networking sites,
- d) I do always maintain a smile in my face and have a positive attitude.