

ANILA PHILOMINA P.J



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P.O

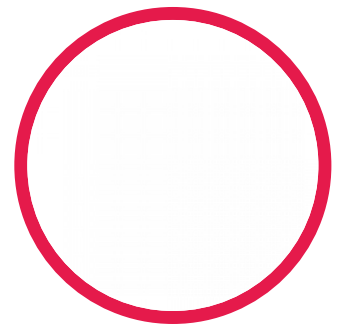


19.07.1995



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PROFILE

Looking for challenging career in an organisation which professionally satisfying environment and be a useful employee, thus my growth towards an excellent, creative employee.

EDUCATION

- 2016 - present** **Bhavans royal institute of management**
Finance & Marketing, secured with 71%
- 2013 - 2016** **St.teresas college, ernakulam**
Finance& taxation, secured 82%
- 2011 - 2013** **St.Mary's Higher secondary school, ernakulam**
Commerce with computer application, secured 94%
- 2011** **St. antony's H.SS Kacheripaddy**
secured 82%

SKILLS

- ✓ Good communication - written and oral skills
- ✓ Event management
- ✓ Good knowledge in accounting
- ✓ Good practice in tally software 6.3, 7.2, 9.0, ERP9 etc
- ✓ Ms office knowledge
- ✓ Photoshop

SOFTWARE SKILLS

- Microsoft Word
- Microsoft Powerpoint
- Microsoft Excel
- Tally

PERSONALITY

- ✓ Communicative
- ✓ Creativity
- ✓ Punctuality
- ✓ Organized

LANGUAGES

- English
- Hindi
- Malayalam

HOBBY



COOKING



DESIGNING



MUSIC



CREATIVE
WRITING

PROJECTS

1. Project at National stock exchange regarding "opportunities for SMEs in Kerala to get listed on NSE-Emerge 2. Project on "Marketing strategies adopted by women entrepreneurs in Kerala - with special reference to Kochi"

ADDITIONAL QUALIFICATION

Diploma in computer application with tally, A+

ACHEIVEMENTS

- * Active participation in RED CROSS SOCIETY & secured A grade for regional level exams*
- * Co-ordinator of Commerce fest -2016 at St. Teresa's College, EKM. ·*
- * Received central sector scholarship & MLA Award for securing high marks in plus two*

SEMINARS

- * Participated in the 4 day- career programme on "Career Trail 2015" organised by career guidance cell, St. Teresa's college Ernakulam from 7th to 10th December 2015. ·*
- * Participated in the International Symposium on "Analytics: Transform insights into action" held on December 9, 2016organised by Amrita vishwa Vidyapeetham, MBA Programme, Kochi. ·*
- *Participated in one day national seminar " Make in India – challenges & opportunities with special reference to Kerala" conducted on 5th February ,2016*

DECLARATION

I hereby declare that the above given information is correct to the best of my knowledge.

Anila Philomina P.J