**RESUME**

**SINI DEVASSY**

W/o ANTONY TOMY K

KoodarappillyHouse

Champakkara

CanalRoad ,Maradu P O **Mail-Id: devassy\_sini@yahoo.com**

Ernakulam, 682304 **Contact No. 8129316406**

**CAREER OBJECTIVE:**

Seeking a position to utilize my skills and abilities in the industry that offers professional growth while being resourceful, innovative and flexible.

**ACADEMIC PROFILE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QUALIFICATION.** | **UNIVERSITY/ BOARD.** | **NAME OF THE INSTITUTION.** | **YEAR** | **(%)**  **Grade** |
|  |  |  |  |  |
| M.com | M.G. University  Kottayam | Private study | 2014 | \_ |
| B.Com | M.G. University  Kottayam | Stella mary’s Udayamperoor | 2012 | 75% |
| Plus Two | Higher Secondary Education | GovtBoy’s HSS Tripunithura | 2009 | 80% |
| SSLC | Board Of Public Examination Kerala | GovtVHSSIrimpanam | 2007 | 80% |

**WORK EXPERIENCE:**

* **Three year’s experience in Chartered Accountants Firm as article assisstant**

**CA Rajesh Kumar FCA – Thripunithura**

* **Seven months experience as Accounts cum admin in Perfect Hands Solutions, Kundannoor,maradu**

**(currently working) .**

**LANGUAGES KNOWN :**

* Read, write, speak – Malayalam and English
* Read, write - Hindi

**COMPUTER SKILL:**

* Tally, MS Office
* DCA – Diploma in Computer Applications

**PERSONAL SKILLS:**

* Excellent communication skills.
* Leadership skills.
* Willingness to hard work
* Good typing skill

**PERSONAL PROFILE:**

Name : **Sini Devassy**

Date of birth : 02/09/1992

Gender : Female

Marital status : Married

Husband’s Name : Antony Tomy K

Nationality : Indian

Religion & Cast : Christian (Latin)

**DECLARATION:**

I hereby declare that the above details furnished are true to the best of my knowledge and belief.

Place: champakkara  **SINI DEVASSY**

Date: 29/01/2018