

PRASANTHI K O
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PERMANENT ADDRESS

Kuzhinjupokkil
Cherumundassery Post
Ambalappara via
Ottapalam
Palakkad Dist.
Kerala State – India.
Pin 679512

PERSONAL DATA

Gender : Female
Date of Birth : 29/10/1994
Nationality : Indian
Religion : Hindu
Marital Status : Single

CAREER OBJECTIVE

To be successful in profession by joining an organization that can provide me opportunities to widen my skills to grow & expand with the organization. Detail-oriented, efficient and possess strong analytical and problem solving skills, with the ability to make well thought out decisions.

PERSONAL TRAITS

Good managing skill, willing to try new things and interested in improving efficiency assigned task, Leadership qualities, Good communication skills, Responsible, Honest, Hard worker, Good team player.

QUALIFICATION OBTAINED

COURSE	INSTITUTION	BOARD/ UNIVERSITY	YEAR OF PASSING	AGRRAGATE
MBA (HR&Finance)	Chathamkulam Institute of Research and Advance Studies, Palakkad	University of Calicut	2017	Pursuing
B COM with Computer Application	Mount seena college of Art & Science , Akalur	University of Calicut	May 2015	62%
PLUS TWO	Seventh Day Adventist Higher Secondary School Kanniyampuram	State Board	March 2012	60%

SSLC	L S N Girl's Higher Secondary school	State Board	March 2010	60%
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PROJECT / INTERNSHIPS

Minor project: A study on the effectiveness of working capital management of Nila Bakers and Confectioneries (I) PVT Limited ,shoranur (finance)

Major project: A study on Health and safety measures with reference to Minar Castings PVT. LTD, kanjikode (HR)

Internship at Chathamkulam Builders,NH 47,Chandra Natal, Palakkad

COMPUTER PROFICIENCY

- MS. Office (Excel, Word, Power point, etc...)
- Office Automation

LANGUAGE PROFICIENCY

To Read : Malayalam, English and Hindi & Sanskrit

To Speak : Malayalam, English & Tamil, Hindi, Sanskrit

To Write : Malayalam and English, Hindi, Sanskrit

DICLARATION

I hereby declare that all the information given above is true to the best of My knowledge and belief.

Place: Palakkad

PRASANTHI K P

Date: