



RESHMA K KUMAR

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Permanent Address

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W.Kadungalloor P.O,

Ernakulam Dist.

Kerala State, India.

Pin: 683110

Tel: 9567481810

To,
The Human Resources Manager,

Kind Attn: Human Resources Manager

Dear Sir/Madam,

I wish to offer my candidature for the subject post in your prestigious organization.

Having worked one and half years in the field of Healthcare sector among the reputed Hospitals in INDIA. I am confident of having necessary experience and exposure to adapt to your requisite job functions.

Given an opportunity, I shall make it my earnest endeavor to discharge my duties to the entire satisfaction of my superiors. I have enclosed a copy of my curriculum vitae (CV), which will allow you to review my background and qualifications.

I thank you for your time and look forward to hearing from you. Please feel free to call me on [+91 9567481810](tel:+919567481810) or email at reshmakumar94@gmail.com, if I can provide you with any additional information.

Again thank you for your consideration.

Yours Sincerely,

RESHMA K KUMAR

Ernakulam, Kerala

(Mob: 0091 9567481810)

CURRICULUM VITAE

RESHMA K KUMAR

E-mail: reshmakumar94@gmail.com

Mobile: +91 9567481810

Reg. No: - 57149

OBJECTIVE

Looking forward for a position in the Healthcare Sector where Clinical Research and Market development is involved and hence I can follow my dream of Continued Professional Development and thereby my acquired knowledge can be utilized at optimum level under the guidance of seniors and I can make meaningful contribution and grow professionally.

AWARDS & RECOGNITION

- ❖ Awarded Kerala University First Rank among 100+ Government and Private Self-financing colleges.
- ❖ Received Gold Medal for Academic excellence from Honorable Governor of Kerala in 2016.
- ❖ Awarded Academic Excellence for three Consecutive years.
- ❖ Awarded as Excellence in Pharmaceutics for the year 2012-2016
- ❖ Recognition Award from the State Pharmacy Council for the year 2016.
- ❖ Awarded Best Student award for the Batch 2012-2016.

AREA OF INTERESTS

- ❖ Clinical Research.
- ❖ Pharmaceutical Analysis.
- ❖ Pharmacovigilance.
- ❖ Clinical Pharmacology.

STRENGTHS

Positive Attitude, Strong interpersonal skills, Excellent grasping, Hard-work and Patience, Self-motivating ability, Result oriented working, Effective communicator & excellent problem solving abilities , Believe in team work & planning ,Enthusiastic learner.

EDUCATIONAL & TECHNICAL QUALIFICATIONS

- **BACHELOR OF PHARMACY - 2016**
St James College Of Pharmacy (Kerala University of Health & Science)
- **12TH – VIDHYADIRAJA VIDHYABHAVAN - 2011**
BOARD OF HIGHER SECONDARY EDUCATION (KERALA STATE)
- **10TH – SECONDARY EDUCATION -2008**
BOARD OF SECONDARY EDUCATION, KERALA

CAREER CONTOUR

KIMS HOSPITAL– Kerala, India 2016

Pharmacist – Trainee

- Prepares medications by reviewing and interpreting physician orders; detecting therapeutic incompatibilities.
- Dispenses medications by compounding, packaging, and labeling pharmaceuticals.

THAQDEES HOSPITAL - Kerala, India 2016 – 2017

Pharmacist - In charge

- Lead a Team of Pharmacist in preparing medications by reviewing and interpreting physician orders; detecting therapeutic incompatibilities.
- Dispenses medications by compounding, packaging, and labeling pharmaceuticals.
- Maintaining Medicine Stock and Purchasing of Medications and Surgical for IP, OP and Theatre Pharmacy.
- Controls medications by monitoring drug therapies; advising interventions
- Provides pharmacological information by answering questions and requests of health care professionals; counseling patients on drug therapies
- Protects patients and technicians by adhering to infection-control protocols.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Maintains pharmacological knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.
- Contributes to team effort by accomplishing related results as needed

COMPUTER SKILLS

Working Knowledge in MS Excel , MS Office , Power Point , Windows XP, Windows 7 and Windows 10.

PERSONAL DETAILS

- **Contact. No** - +91 9567481810
- **Contact Address**- Madhavam (H), West Kadungalloor (PO), Ernakulam (Dist.), PIN- 683110.
- **Date of Birth**: 21/03/1994
- **Marital Status**: Single
- **Nationality**: Indian.

DECLARATION

I hereby declare that the above furnished information is true to my knowledge. I also assure you that, if I am a given a chance to work in this esteemed concern. I will be true to the rules and regulations of this concern.

Reshma K Kumar